

CREEKSIDE SOUTH ESTATES METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • 800-741-3254
Fax: 303-987-2032

Due to the threat posed by the COVID-19 coronavirus, this meeting will be held via zoom meeting and can be joined through the directions below:

Join Zoom Meeting

<https://us02web.zoom.us/j/85302614014?pwd=UnBPQWxWQVFzSGhNbTRXTkUwWHM5Zz09>

Meeting ID: 853 0261 4014

Passcode: 056786

Call In Number: 1-669-900-6833

NOTICE OF SPECIAL MEETING AND AGENDA

Board of Directors:

Stan Martin
Della Thompson
David Deines
Matthew Moeller
Gilbert Scott

Office:

President
Secretary
Treasurer
Assistant Secretary
Assistant Secretary

Term/Expiration:

2022/May 2022
2023/May 2023
2023/May 2022
2022/May 2022
2022/May 2022

Peggy Ripko

Recording Secretary

DATE: July 8, 2021

TIME: 6:00 P.M.

LOCATION: DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT BOARD MEETING WILL BE HELD BY TELECONFERENCE WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON. IF YOU WOULD LIKE TO ATTEND THIS MEETING, PLEASE SEE THE ZOOM INFORMATION ABOVE.

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest and confirm quorum.

B. Approve Agenda and confirm location of meeting and posting of notices and designate 24-hour posting location.

- C. Consider authorizing interested Board Members to attend the 2021 Special District Association's Annual Conference in Keystone on September 14, 15 and 16, 2021.
-

II. CONSENT AGENDA (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)

- A. Approval of Minutes from the November 5, 2020 Special Meeting (enclosure).
 - B. Ratify / approve the payment of claims for the period ending May 31, 2021 in the amount of \$39,878.25 (enclosure).
-

III. PUBLIC COMMENT

- A.

IV. FINANCIAL MATTERS

- A. Review and accept the unaudited financial statements and cash position statement through the period ending May 31, 2021 (enclosure).
-

- B. Ratify approval of the execution and filing of the Application for Exemption from 2020 Audit (enclosure).
-

- C. Set the date for a Public Hearing to adopt the 2022 Budget for November 4, 2021, at 6:00 p.m., to be held at the Brighton Fire Department, Station No. 55, 15959 Havana Street, Brighton, Colorado 80602 or virtually pending COVID-19 restrictions.
-

- D. Budget review.
-

- 1. Review budget January through March 2021.
-

- 2. Review current balance through June 30, 2021.
-

3. Review example of cost to meet in person with Diane Wheeler and Boulder GNC Water Well on the phone.
-

V. LEGAL MATTERS

- A. Consider establishment of District website.
-
- B. Consider Approval of Amended and Restated Public Records Request Policy (enclosure).
-

VI. WATER SYSTEM AND OPERATIONS MATTERS

- A. Discuss well reports.
-
- B. Discuss well maintenance, repair, and quality.
-
1. Review Analytic Results for Iron, Sodium, and Manganese (enclosure).
-
2. Review drinking water quality report (enclosures).
-
3. Update on well repairs and expenses (to be distributed).
-

VII. COVENANT ENFORCEMENT MATTERS

- A. Update regarding Community Management in the community.
1. Enforcement & Inspections
-
2. Architectural Process
-
- B. Discuss the process to inform new home owners of regulations.
-

C. Discuss property upkeep.

1. Special District Management Services, Inc. (“SDMSI”) process and reporting.

2. Violation letters, emails and photos.

D. Discuss the process for SDMSI to conduct reviews and requests.

1. Roofs on detached garages and out buildings.

2. Building colors.

E. Discuss new regulations for the District.

VIII. OTHER MATTERS

A. _____

IX. ADJOURNMENT: **THE NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 4, 2021 – BUDGET HEARING**

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE CREEKSIDE SOUTH ESTATES METROPOLITAN DISTRICT (THE “DISTRICT”) HELD NOVEMBER 5, 2020

A special meeting of the Board of Directors of the Creekside South Estates Metropolitan District (referred to hereafter as the “Board”) was convened on Thursday, November 5, 2020, at 6:00 p.m. Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held by conference call. The meeting was open to the public via conference call.

Directors In Attendance Were:

Stan Martin
Della Thompson
Matthew Moeller
Gilbert Scott

Also, In Attendance Were:

Peggy Ripko; Special District Management Services, Inc.
Diane Wheeler; Simmons & Wheeler, P.C
Dave Deines; Board Candidate
Brad Simons; MMI
Shirley Shepherd; Homeowner
Cheryl Phillips; Homeowner

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosures of Potential Conflicts of Interest: Ms. Ripko advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Ripko reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State’s Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Ripko also noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No disclosures were noted.

RECORD OF PROCEEDINGS

ADMINISTRATIVE MATTERS

Agenda: Ms. Ripko distributed for the Board's review and approval a proposed Agenda for the District's special meeting.

The Board moved to amend the agenda to put Water Systems and Operations Matters first. Following discussion, upon motion duly made by Director Martin, seconded by Director Thompson and, upon vote unanimously carried, the Agenda was approved, as amended.

Resolution No. 2020-11-01: 2021 Annual Administrative Resolution: Ms. Ripko presented Resolution No. 2019-11-01: 2020 Annual Administrative Resolution.

Following discussion, upon motion duly made by Director Deines, seconded by Director Martin and, upon vote unanimously carried, the Board adopted Resolution No. 2020-11-01: 2021 Annual Administrative Resolution.

Appointment of Director: The Board considered the appointment of Dave Deines to fill the vacancy on the Board of Directors.

Following discussion, upon motion duly made by Director Scott, seconded by Director Thompson and, upon vote, unanimously carried, Dave Deines was appointed to fill the vacancy on the Board of Directors. The Oath of Office was administered.

Appointment of Officers: The Board entered into discussion regarding the appointment of officers.

Following discussion, upon motion duly made by Director Scott, seconded by Director Thompson and, upon vote, unanimously carried, the following slate of officers was appointed:

President	Stan Martin
Secretary	Della Thompson
Treasurer	Dave Deines
Assistant Secretary	Matthew Moeller
Assistant Secretary	Gilbert Scott
Recording Secretary	Peggy Ripko

RECORD OF PROCEEDINGS

WATER SYSTEM AND OPERATIONS MATTERS

Wells:

Year-To-Date Expenses: Mr. Deines talked about updated expenses. Mr. Simmons reviewed the existing issues. The water discoloration in Well 3 is due to Laramie Fox Hill water; this is not specific to Creekside South Estates; many other communities have similar issues. The water is safe to consume, but exceeding the limits that tend to be aesthetic in nature.

Status of Signage on Gates for Access to Homes off Havana with Regards to Locked Gate: Ms. Ripko provided an update.

CONSENT AGENDA

Consent Agenda: The Board considered the following actions:

- Approval of Minutes from the July 9, 2020 Special Meeting.
- Ratify the approval of the payment of claims for the period ending October 31, 2020 in the amount of \$87,945.30.
- Review and accept the unaudited financial statements and cash position statement through the period ending August 31, 2020.

Following review, upon motion duly made by Director Martin, seconded by Director Deines and, upon vote, unanimously carried, the Board approved the Consent Agenda.

PUBIC COMMENT

Public Comment: There was no public comment.

FINANCIAL MATTERS

2021 Budget Hearing: The Board opened the Public Hearing to consider the proposed 2021 Budget and to discuss related issues. It was noted that publication of Notice stating that the Board would consider adoption of the 2021 Budget and the date, time and location of the Public Hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this Public Hearing.

The Board reviewed the draft budget and asked several questions regarding the estimated amounts and associated services. The Board then discussed in detail the options of certifying 80.000 mills. Following discussion, the public hearing was closed.

Following discussion, the Board considered the adoption of the Resolution No. 2020-11-02 to Adopt the 2021 Budget and Appropriate Sums of Money and Set Mill Levies (for the General Fund at 80.000 mills. Upon motion duly made by

RECORD OF PROCEEDINGS

Director Martin, seconded by Director Thompson and, upon vote, unanimously carried, the Resolution was adopted, as discussed, and execution of the Certification of Budget and Certification of Mill Levies was authorized, subject to receipt of final Certification of Assessed Valuation from the County on or before December 15, 2020. Ms. Ripko was authorized to transmit the Certification of Mill Levies to the Board of County Commissioners of Adams County and the Division of Local Government, not later than December 15, 2020 Ms. Ripko was also authorized to transmit the Certification of Budget to the Division of Local Government not later than January 30, 2021. Copies of the adopted Resolution are attached to these minutes and incorporated herein by this reference.

Bill.Com: Ms. Wheeler presented to the Board regarding the status of using Bill.Com for the District.

Following discussion, upon motion duly made by Director Martin, seconded by Director Scott and, upon vote, unanimously carried, the Board approved using Bill.com for payment services.

LEGAL MATTERS

Second Addendum to Independent Contractor Agreement to MMI Water Engineers for Engineering Services: The Board reviewed a Second Addendum to Independent Contractor Agreement to MMI Water Engineers for Engineering Services.

Following discussion, upon motion duly made by Director Deines, seconded by Director Martin and, upon vote, unanimously carried, the Board approved the Second Addendum to Independent Contractor Agreement to MMI Water Engineers for Engineering Services.

First Addendum to Independent Contractor Agreement to Alberts Water & Wastewater Specialists, Inc.: The Board reviewed a First Addendum to Independent Contractor Agreement to Albert Water & Wastewater Specialist, Inc.

Following discussion, upon motion duly made by Director Deines, seconded by Director Martin and, upon vote, unanimously carried, the Board approved the First Addendum to Independent Contractor Agreement with Alberts Water & Wastewater Specialists, Inc.

COVENANT ENFORCEMENT MATTERS

Update on ACC Regarding Process and Approvals: Ms. Ripko provided an update to the Board.

RECORD OF PROCEEDINGS

Resolution of the Architectural Control Committee Regarding the Display of Political Signs: The Board reviewed a Resolution of the Architectural Control Committee Regarding the Display of Political Signs.

Following discussion, upon motion duly made by Director Scott, seconded by Director Moeller and, upon vote, unanimously carried, the Board adopted Resolution of the Architectural Control Committee Regarding the Display of Political Signs.

OTHER BUSINESS

There were no other business matters for discussion.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned.

Respectfully submitted,

By _____
Secretary for the Meeting

RESOLUTION NO. 2020-11-01

**CREEKSIDE SOUTH ESTATES METROPOLITAN DISTRICT
ANNUAL ADMINISTRATIVE RESOLUTION
(2021)**

WHEREAS, Creekside South Estates Metropolitan District (the “**District**”), was organized as a special district pursuant to an Order and Decree of the District Court in and for the County of Adams Colorado (the “**County**”); and

WHEREAS, the Board of Directors (the “**Board**”) of the District, has a duty to perform certain obligations in order to assure the efficient operation of the District and hereby directs its consultants to take the following actions.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

1. The Board directs the District Manager to cause an accurate map of the District’s boundaries to be prepared in accordance with the standards specified by the Division of Local Government (“**Division**”) and to be filed in accordance with § 32-1-306, C.R.S.

2. The Board directs the District Manager to notify the Board of County Commissioners, the County Assessor, the County Treasurer, the County Clerk and Recorder, the governing body of any municipality in which the District is located, and the Division of the name of the chairman of the Board, the contact person, telephone number and business address of the District, as required by § 32-1-104(2), C.R.S.

3. The Board directs the District Manager to prepare and file with the Division, within thirty (30) days of a written request from the Division, an informational listing of all contracts in effect with other political subdivisions, in accordance with § 29-1-205, C.R.S.

4. The Board directs the District’s accountant to cause the preparation of and to file with the Department of Local Affairs the annual public securities report for nonrated public securities issued by the District within sixty (60) days of the close of the fiscal year, as required by §§ 11-58-101, *et seq.*, C.R.S.

5. The Board directs the District’s accountant to: 1) obtain proposals for auditors to be presented to the Board; 2) to cause an audit of the annual financial statements of the District to be prepared and submitted to the Board on or before June 30; and 3) to cause the audit to be filed with the State Auditor by July 31st, or by the filing deadline permitted under any extension thereof, all in accordance with §§ 29-1-603(1) and 29-1-606, C.R.S. Alternatively, if warranted by § 29-1-604, C.R.S., the Board directs the District’s accountant to apply for and obtain an audit exemption from the State Auditor on or before March 31st in accordance with § 29-1-604, C.R.S.

6. The Board directs the District Manager, if the District has authorized but unissued general obligation debt as of the end of the fiscal year, to cause to be submitted to the Board of County Commissioners or the governing body of the municipality that adopted a resolution of

approval of the District, the District's audit report or a copy of its application for exemption from audit in accordance with § 29-1-606(7), C.R.S.

7. The Board directs the District's accountant to submit a proposed budget to the Board by October 15th, to prepare the final budget and budget message, including any amendments thereto, if necessary, and directs the District Manager to schedule a public hearing on the proposed budget and/or amendments, and to post or publish notices thereof, and directs legal counsel to prepare all budget resolutions and to file the budget, budget resolution and budget message with the Division on or before January 30th, all in accordance with §§ 29-1-101, *et seq.*, C.R.S.

8. The Board directs the District's accountant to monitor expenditures and contracted expenditures and, if necessary, to notify the District Manager, legal counsel and the Board when expenditures or contracted expenditures are expected to exceed appropriated amounts, and directs legal counsel to prepare all budget amendment resolutions and directs the District Manager to schedule a public hearing on a proposed budget amendment and to post or publish notices thereof and to file the amended budget with the Division on or before the date of making such expenditure or contracting for such expenditure, all in accordance with §§ 29-1-101, *et seq.*, C.R.S.

9. The Board directs legal counsel to cause the preparation of the Unclaimed Property Act report and submission of the same to the State Treasurer by November 1st if there is property presumed abandoned and subject to custody as unclaimed property, in accordance with § 38-13-110, C.R.S.

10. The Board directs the District's accountant to prepare the mill levy certification form and directs the District Manager to file the mill levy certification form with the Board of County Commissioners on or before December 15th, in accordance with § 39-5-128, C.R.S.

11. The Board designates the *Adams County Your Hub* as a newspaper of general circulation within the boundaries of the District and directs that all legal notices shall be published in accordance with § 32-1-103(15), C.R.S., in the *Adams County Your Hub*, unless otherwise designated by the Board or legal counsel.

12. The Board determines that each director shall not receive compensation for their services as directors subject to the limitations set forth in §§ 32-1-902(3)(a)(I) & (II), C.R.S.

13. The District hereby acknowledges, in accordance with § 32-1-902, C.R.S., the following officers for the District:

President:	Stan Martin
Secretary:	Della Thompson
Assistant Secretary:	Matthew Moeller
Assistant Secretary:	Gilbert Scott
Recording Secretary:	District Manager

14. The Board hereby determines that each member of the Board shall, for any potential or actual conflicts of interest, complete conflicts of interest disclosures and directs legal counsel to file the conflicts of interest disclosures with the Board and with the Colorado Secretary of State at least seventy-two (72) hours prior to every regular and special meeting of the Board, in accordance with §§ 32-1-902(3)(b) and 18-8-308, C.R.S. Written disclosures provided by Board members required to be filed with the governing body in accordance with § 18-8-308, C.R.S. shall be deemed filed with the Board when filed with the Secretary of State. Additionally, at the beginning of each year, each Board member shall submit information to legal counsel regarding any actual or potential conflicts of interest and, throughout the year, each Board member shall provide legal counsel with any revisions, additions, corrections or deletions to said conflicts of interest disclosures.

15. The Board confirms its obligations under § 24-10-110(1), C.R.S., with regards to the defense and indemnification of its public employees, which, by definition, includes elected and appointed officers.

16. The Board hereby appoints the District Manager as the official custodian for the maintenance, care and keeping of all public records of the District, in accordance with §§ 24-72-202, *et seq.*, C.R.S. The Board hereby directs its legal counsel, accountant, manager and all other consultants to adhere to the Colorado Special District Records Retention Schedule as adopted by the District.

17. The Board hereby designates southwest corner of E. 159th Place and Lima Street as the location where the District will post physical notice of meetings at least twenty-four (24) hours prior to the meeting and directs the District Manager to make physical meeting postings within the boundaries of the District in accordance with § 32-1-903(2) and § 24-6-402(2)(c), C.R.S. If possible, the physical posting shall include specific agenda information.

18. The Board determines to hold regular meetings on March 4, 2021, July 8, 20201 and November 4, 2021, at 6:00 p.m. at Brighton Fire Department, Station No. 55, 15801 Havana Street, Brighton, Colorado. Notice of the time and place for all regular meetings shall be posted in accordance with § 24-6-402, C.R.S.

19. In the event of an emergency, the Board may conduct a meeting outside of the limitations prescribed in § 24-6-402(2)(c), C.R.S., provided that any actions taken at such emergency meeting are ratified at the next regular meeting of the Board or at a special meeting conducted after proper notice has been given to the public.

20. For the convenience of the electors of the District, and pursuant to its authority set forth in § 1-13.5-1101, C.R.S., the Board hereby deems that all regular and special elections of the District shall be conducted as independent mail ballot elections in accordance with §§ 1-13.5-1101, *et seq.*, C.R.S., unless otherwise deemed necessary and expressed in a separate election resolution adopted by the Board.

21. Pursuant to the authority set forth in § 1-1-111, C.R.S., the Board hereby appoints Ashley B. Frisbie, of the law firm of WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law, as the Designated Election Official (the “**DEO**”) of the District for any elections called by

the Board, or called on behalf of the Board by the DEO, and hereby authorizes and directs the DEO to take all actions necessary for the proper conduct of the election, including, if applicable, cancellation of the election in accordance with § 1-13.5-513, C.R.S.

22. In accordance with § 1-11-103(3), C.R.S., the Board hereby directs the DEO to certify to the Division the results of any elections held by the District and, pursuant to § 32-1-1101.5(1), C.R.S., to certify results of any ballot issue election to incur general obligation indebtedness to the Board of County Commissioners or the governing body of the municipality that adopted a resolution of approval of the district and file a copy of such certification with the Division of Securities.

23. The Board directs legal counsel to cause a notice of authorization of or notice to incur general obligation debt to be recorded with the County Clerk and Recorder within thirty (30) days of authorizing or incurring any indebtedness, in accordance with § 32-1-1604, C.R.S.

24. Pursuant to the authority set forth in § 24-12-103, C.R.S., the Board hereby designates, in addition to any officer of the District, Peggy Ripko of Special District Management Services, Inc. as a person with the power to administer all oaths or affirmations of office and other oaths or affirmations required to be taken by any person upon any lawful occasion.

25. The Board directs the District Manager to cause the preparation of and filing with the Board of County Commissioners or the governing body of the municipality that adopted a resolution of approval of the District, if requested, the application for quinquennial finding of reasonable diligence in accordance with §§ 32-1-1101.5(1.5) and (2), C.R.S.

26. The Board directs the District Manager to cause the preparation of and the filing with the Board of County Commissioners or the governing body of any municipality in which the District is located, the Division, the State Auditor, the County Clerk and Recorder and any interested parties entitled to notice pursuant to § 32-1-204(1), C.R.S., an annual report, if requested, in accordance with § 32-1-207(3)(c), C.R.S.

27. The Board directs the District Manager to obtain proposals and/or renewals for insurance, as applicable, to insure the District against all or any part of the District's liability, in accordance with §§ 24-10-115, *et seq.*, C.R.S. The Board directs the District's accountant to pay the annual SDA membership dues, agency fees and insurance premiums, as applicable, in a timely manner. The Board appoints the District Manager as its proxy for the SDA Annual meeting for voting and quorum purposes.

28. The Board hereby opts to exclude elected or appointed officials as employees within the meaning of § 8-40-202(1)(a)(I)(A), C.R.S., and hereby directs the District Manager to file a statement with the Division of Workers' Compensation in the Department of Labor and Employment not less than forty-five (45) days before the start of the policy year for which the option is to be exercised, in accordance with § 8-40-202(1)(a)(I)(B), C.R.S.

29. The Board hereby directs the District Manager to prepare the disclosure notice required by § 32-1-809, C.R.S., and to disseminate the information to the electors of the District accordingly.

30. The Board hereby directs the District Manager to prepare and record with the County Clerk and Recorder updates to the disclosure statement notice and map required by § 32-1-104.8, C.R.S., if additional property is included within the District's boundaries.

31. In accordance with § 38-35-109.5(2), C.R.S, the District hereby designates the President of the Board as the official who shall record any instrument conveying title of real property to the District within 30 days of any such conveyance.

32. The Board directs the District's accountant to prepare and submit the documentation required by any continuing disclosure obligation signed in conjunction with the issuance of debt by the District.

33. The Board directs legal counsel to monitor, and inform the Board of, any legislative changes that may occur throughout the year.

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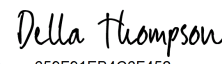
ADOPTED this 5th day of November, 2020.

**CREEKSIDE SOUTH ESTATES
METROPOLITAN DISTRICT**

By:  DocuSigned by:
7D07B4F8D21F4C6...

Officer of the District

Attest:

By:  DocuSigned by:
659F91EB4C6F452...

APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON
Attorneys at Law

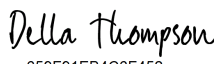
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B8DEB6483101403...

General Counsel to the District

CERTIFICATION OF RESOLUTION

I hereby certify that the foregoing constitutes a true and correct copy of the resolution of the Board adopted at a meeting held on November 5, 2020 via teleconference.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 5th day of November, 2020.

 DocuSigned by:
659F91EB4C6F452...

Signature
Della Thompson

Printed Name

Resolution No. 2020-11-02

**RESOLUTION
ADOPTING BUDGET, IMPOSING MILL LEVY AND APPROPRIATING FUNDS
(2021)**

The Board of Directors of Creekside South Estates Metropolitan District (the “**Board**”), County of Adams, Colorado (the “**District**”) held a special meeting held via teleconference on November 5, 2020, at the hour of 6:00 P.M.

Prior to the meeting, each of the directors was notified of the date, time and place of the budget meeting and the purpose for which it was called and a notice of the meeting was posted or published in accordance with § 29-1-106, C.R.S.

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NOTICE AS TO PROPOSED 2021 BUDGET

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET AND APPROPRIATING SUMS OF MONEY TO EACH FUND IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE DISTRICT FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021 AND ENDING ON THE LAST DAY OF DECEMBER 2021.

WHEREAS, the Board has authorized its accountant to prepare and submit a proposed budget to the Board in accordance with Colorado law; and

WHEREAS, the proposed budget has been submitted to the Board for its review and consideration; and

WHEREAS, upon due and proper notice, provided in accordance with Colorado law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 5, 2020, interested electors were given the opportunity to file or present any objections to said proposed budget at any time prior to final adoption of the budget by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. Adoption of Budget. The budget attached hereto and incorporated herein is approved and adopted as the budget of the District for fiscal year 2021. In the event of recertification of values by the County Assessor's Office after the date of adoption hereof, staff is hereby directed to modify and/or adjust the budget and certification to reflect the recertification without the need for additional Board authorization. Any such modification to the budget or certification as contemplated by this Section I shall be deemed ratified by the Board.

Section 2. Levy for General Operating Expenses. For the purpose of meeting all general operating expenses of the District during the 2021 budget year, there is hereby levied a tax of 80.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 3. Levy for Debt Service Obligations. For the purposes of meeting all debt service obligations of the District during the 2021 budget year, there is hereby levied a tax of 0.000

mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 4. Levy for Contractual Obligation Expenses. For the purposes of meeting all contractual obligations of the District during the 2021 budget year, there is hereby levied a tax of 0.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 5. Levy for Capital Project Expenses. For the purposes of meeting all capital project obligations of the District during the 2021 budget year, there is hereby levied a tax of 0.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 6. Certification to County Commissioners. The Board directs its legal counsel, manager, accountant or other designee to certify to the Board of County Commissioners of Adams County, Colorado the mill levies for the District as set forth herein. Such certification shall be in compliance with the requirements of Colorado law.

Section 7. Appropriations. The amounts set forth as expenditures in the budget attached hereto are hereby appropriated.

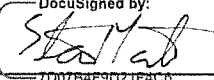
Section 8. Filing of Budget and Budget Message. The Board hereby directs its legal counsel, manager or other designee to file a certified copy of the adopted budget resolution, the budget and budget message with the Division of Local Government by January 30 of the ensuing year.

Section 9. Budget Certification. The budget shall be certified by a member of the District, or a person appointed by the District, and made a part of the public records of the District.

[Remainder of page intentionally left blank.]

ADOPTED THIS 5TH DAY OF NOVEMBER, 2020.

CREEKSIDE SOUTH ESTATES METROPOLITAN
DISTRICT

DocuSigned by:

7D07B4F9D21F4C8...
Officer of the District


ATTEST:

DocuSigned by:

659F91EB4C8F462...

APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON
Attorneys at Law

DocuSigned by:

B0DED3463101403...
General Counsel to the District

STATE OF COLORADO
COUNTY OF ADAMS
CREEKSIDE SOUTH ESTATES METROPOLITAN DISTRICT

I hereby certify that the foregoing resolution constitutes a true and correct copy of the record of proceedings of the Board adopted by a majority of the Board at a District meeting held on November 5, 2020, via teleconference as recorded in the official record of the proceedings of the District.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 5th day of November, 2020.

DocuSigned by:

659F91EB4C8F462...

EXHIBIT A
BUDGET DOCUMENT
BUDGET MESSAGE

CREEKSIDE SOUTH ESTATES METROPOLITAN DISTRICT
2021
BUDGET MESSAGE

Attached please find a copy of the adopted 2021 budget for Creekside South Estates Metropolitan District.

The Creekside South Estates Metropolitan District has adopted a budget for one fund, a General Fund to provide for the payment of general operating expenditures.

The District's accountants have utilized the modified accrual basis of accounting and the budget has been adopted after proper postings, publications and public hearing.

The primary sources of revenue for the District in 2021 will be property taxes and specific ownership taxes. The District intends to impose a 80.000 mill levy on the property within the District for 2021, which will be dedicated to the General Fund.

Creekside South Estates Metro District
Adopted Budget
General Fund
For the Years ended December 31, 2021

	Actual <u>2019</u>	Adopted Budget <u>2020</u>	Actual <u>8/31/2020</u>	Estimated <u>2020</u>	Adopted Budget <u>2021</u>
Beginning fund balance	\$ -	\$ 138,941	\$ 81,188	\$ 81,188	\$ 27,677
Revenues:					
Property taxes	152,816	164,009	164,793	164,793	176,214
Specific ownership taxes	11,300	11,153	7,812	11,500	11,983
Other income	736	-	902	902	-
Transfer from HOA (3)	16,000	-	3,321	3,321	-
Interest income	58	4,500	16	20	1,000
Total revenues	<u>180,910</u>	<u>179,662</u>	<u>176,844</u>	<u>180,536</u>	<u>189,197</u>
Total funds available	<u>180,910</u>	<u>318,603</u>	<u>258,032</u>	<u>261,724</u>	<u>216,874</u>
Expenditures:					
Accounting	8,091	6,500	5,865	10,000	6,500
Election expenses	-	5,000	-	-	-
Engineering	6,891	6,500	-	3,500	4,500
Insurance	3,142	7,000	4,689	4,689	5,000
Legal - general	49,444	25,000	10,000	17,500	17,500
Legal - capital projects	-	6,375	-	-	4,500
Management (covenant control)	16,363	21,000	12,675	20,000	21,000
Covenant control and enforcement	-	12,000	-	-	-
Miscellaneous	59	1,000	2,209	3,500	1,000
Trash removal (2)	2,716	10,212	8,079	12,100	12,100
Utilities	2,474	13,000	8,346	12,500	13,000
Water operator contract	4,500	27,000	16,191	27,000	27,000
Water testing and treatment	3,749	25,000	21,601	25,000	25,000
Well maintenance	-	25,000	89,457	95,000	42,750
County Treasurer fees	2,293	2,462	3,258	3,258	2,645
Contingency	-	4,763	-	-	1,000
Well maintenance reserve (1)	-	115,000	-	-	27,904
Emergency reserve (3%)	-	5,791	-	-	5,475
Total expenditures	<u>99,722</u>	<u>318,603</u>	<u>182,370</u>	<u>234,047</u>	<u>216,874</u>
Ending fund balance	<u>\$ 81,188</u>	<u>\$ -</u>	<u>\$ 75,662</u>	<u>\$ 27,677</u>	<u>\$ -</u>
Assessed valuation		<u>\$ 2,186,780</u>			<u>\$ 2,202,680</u>
Mill Levy		<u>75.000</u>			<u>80.000</u>

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**TO:** County Commissioners¹ of Adams County, Colorado.On behalf of the Creekside South Estates Metropolitan District,
(taxing entity)^Athe Board of Directors
(governing body)^Bof the Creekside South Estates Metropolitan District
(local government)^C**Hereby** officially certifies the following mills
to be levied against the taxing entity's GROSS \$ 2,202,680
assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)**Note:** If the assessor certified a NET assessed valuation
(AV) different than the GROSS AV due to a Tax
Increment Financing (TIF) Area^F the tax levies must be \$ 2,202,680
calculated using the NET AV. The taxing entity's total
property tax revenue will be derived from the mill levy
multiplied against the NET assessed valuation of: (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)
**USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED
BY ASSESSOR NO LATER THAN DECEMBER 10****Submitted:** 12/11/2020 for budget/fiscal year 2021.
(not later than Dec. 15) (mm/dd/yyyy) (yyyy)**PURPOSE** (see end notes for definitions and examples)**LEVY²****REVENUE²**

1. General Operating Expenses ^H	<u>80.000</u> mills	\$ <u>176,214</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< <u> </u> > mills	\$ < <u> </u> >
SUBTOTAL FOR GENERAL OPERATING:	80.000 mills	\$ 176,214
3. General Obligation Bonds and Interest ^J	<u> </u> mills	\$ <u> </u>
4. Contractual Obligations ^K	<u> </u> mills	\$ <u> </u>
5. Capital Expenditures ^L	<u> </u> mills	\$ <u> </u>
6. Refunds/Abatements ^M	<u> </u> mills	\$ <u> </u>
7. Other ^N (specify): <u> </u>	<u> </u> mills	\$ <u> </u>
	<u> </u> mills	\$ <u> </u>
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	80.000 mills	\$ 176,214

Contact person: Diane K Wheeler Daytime phone: (303) 689-0833
(print)
Signed:  Title: District Accountant

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-I-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 866-2156.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).

CERTIFICATION OF TAX LEVIES, continued

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are

Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BONDS^J:

1. Purpose of Issue: _____
 Series: _____
 Date of Issue: _____
 Coupon Rate: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

2. Purpose of Issue: _____
 Series: _____
 Date of Issue: _____
 Coupon Rate: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

CONTRACTS^K:

3. Purpose of Contract: _____
 Title: _____
 Date: _____
 Principal Amount: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

4. Purpose of Contract: _____
 Title: _____
 Date: _____
 Principal Amount: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.

**RESOLUTION
OF THE
ARCHITECTURAL CONTROL COMMITTEE
OF THE
CREEKSIDE SOUTH ESTATES METROPOLITAN DISTRICT
REGARDING THE DISPLAY OF POLITICAL SIGNS**

WHEREAS, Creekside South Estates Metropolitan District (the “District”) is a quasi-municipal corporation and political subdivision of the State of Colorado); and

WHEREAS, the District is the entity named and referred to that certain Amended and Restated Declaration of Covenants, Conditions and Restrictions for Creekside, recorded in the real property records of the Clerk and Recorder of Adams County, Colorado on November 4, 2019, at Reception Number 2019000095064 (the “**Declaration**”) to administer and enforce the provisions contained therein;

WHEREAS, in accordance with the Declaration, the Board of Directors of the District has appointed the members of the Architectural Control Committee (the “**Committee**”); and

WHEREAS, the Declaration generally prohibits the display of signs on a Lot (as defined in the Declaration) without the prior approval of the Committee; and

WHEREAS, the Declaration provides that the Committee may issue Committee Rules (as defined in the Declaration) regarding anything relevant to its function; and

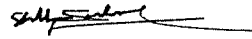
WHEREAS, the Committee desires to issue the following Committee Rule in relation to the display of political signs on Lots by the Owners (as defined in the Declaration) or occupants thereof.

NOW, THEREFORE, BE IT RESOLVED that the Committee does hereby adopt the following Committee Rule regarding the display of political signs on Lots in the Community (as defined in the Declaration).

Political Signs (defined as signs that carry a message intended to influence the outcome of an election, including supporting or opposing the election of a candidate, the recall of a public official, or the passage of a ballot issue) may be displayed within the boundaries of a Lot without approval of the Committee, subject to the following:

1. Political Signs may not be displayed earlier than forty-five (45) days before the date of the election and must be removed no later than seven (7) days after the election.
2. No more than one (1) political sign per political office or ballot issue that is contested in the pending election may be displayed on any Lot.
3. Political signs shall not exceed 36" x 48" in size.

ADOPTED this 5th day of November, 2020 by the undersigned members of the Committee.



TITLE	Creekside Sign Policy
FILE NAME	013 Political Sign Policy.pdf
DOCUMENT ID	04dce99934679e5473c4193b090212e48145be94
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	🔒 Completed

Document History



SENT

05 / 11 / 2021
20:09:17 UTC

Sent for signature to mypaintedangel@aol.com (mypaintedangel@aol.com) and SamanthaoJohnson@hotmail.com (samanthaojohnson@hotmail.com) from pripko@sdmsi.com
IP: 50.78.200.153



VIEWED

05 / 11 / 2021
20:43:23 UTC

Viewed by SamanthaoJohnson@hotmail.com (samanthaojohnson@hotmail.com)
IP: 174.245.192.54



SIGNED

05 / 11 / 2021
20:46:19 UTC

Signed by SamanthaoJohnson@hotmail.com (samanthaojohnson@hotmail.com)
IP: 174.245.192.54



VIEWED

05 / 18 / 2021
22:11:04 UTC

Viewed by mypaintedangel@aol.com (mypaintedangel@aol.com)
IP: 75.71.193.7



SIGNED

05 / 18 / 2021
22:17:25 UTC

Signed by mypaintedangel@aol.com (mypaintedangel@aol.com)
IP: 75.71.193.7



COMPLETED

05 / 18 / 2021
22:17:25 UTC

The document has been completed.

Account	PO/Cont	Vend #	Invoice	Date	Description	Amount
01-000-09100	0	1	1/31/2021	01/31/2021	01 Management	1,338.82
01-000-09100	0	1	2/28/2021	02/28/2021	02 Management	1,107.64
01-000-09100	0	1	3/31/2021	03/31/2021	03 Management	1,136.85
01-000-09100	0	1	4/30/2021	04/30/2021	04 Management	898.37
01-000-09100	0	1	87746	06/22/2021	05 Management	539.47
**** TOTAL FOR VEN# 1 Special District Management						5,021.15
01-000-09300	0	3	4/30/2021	04/30/2021	04 Legal	428.02
01-000-09300	0	3	5/31/2021	05/31/2021	05 Legal	39.03
01-000-09300	0	3	14202	01/31/2021	01 Legal	1,128.53
01-000-09300	0	3	14662	02/28/2021	02 Legal	667.27
01-000-09300	0	3	15259	03/31/2021	03 Legal	1,068.57
**** TOTAL FOR VEN# 3 White Bear Ankele Tanaka and Waldro						3,331.42
01-000-09050	0	4		11/30/2020	11- 2020 Accounting	886.24
01-000-09050	0	4	28136	01/31/2021	01 Accounting	867.97
01-000-09050	0	4	30231	03/31/2021	03 Accounting	884.26
01-000-09050	0	4	30458	04/30/2021	04 Accounting	280.00
01-000-09050	0	4	30034	02/28/2021	02 Accounting	577.81
01-000-09050	0	4	30663	05/31/2021	05 Accounting	408.75
**** TOTAL FOR VEN# 4 Slmmons & Wheeler P.C.						3,905.03
01-000-09200	0	5	2/22/2021	02/22/2021	2021 SDA Dues	456.44
**** TOTAL FOR VEN# 5 Special District Association						456.44
01-000-09450	0	7	2/28/2021	02/28/2021	02 Utility	1.32
01-000-09450	0	7	3/31/2021	03/31/2021	03 Utility	10.39
01-000-09450	0	7	4/30/2021	04/30/2021	04 Utility	2.64
01-000-09450	0	7	220120331	12/31/2020	12-2020 Utiltiy	16.39
01-000-09450	0	7	221010341	01/31/2021	01 Utility	6.60
**** TOTAL FOR VEN# 7 Utility Notification Center Colo						37.34
01-000-09300	0	10	3/23/2021	03/23/2021	03 Legal	70.00
01-000-09300	0	10	8693	04/22/2021	03 Legal	70.00
**** TOTAL FOR VEN# 10 Altitude Community Law P.C						140.00
01-000-09620	0	11	022021-521	02/20/2021	01-02 Water Testing	1,949.80
01-000-09620	0	11	032021-044	03/20/2021	03 Water Testing	1,576.03
01-000-09610	0	11	032021-044	03/20/2021	03 Water Contract	2,313.00
01-000-09610	0	11	045051-153	04/20/2021	04 Water Contract	2,313.00
01-000-09620	0	11	045051-153	04/20/2021	04 Water Testing	849.29

Account	PO/Cont	Vend #	Invoice	Date	Description	Amount
01-000-09610	0	11	052021-097	05/20/2021	05 Water Contract	2,313.00
01-000-09620	0	11	052021-097	05/20/2021	05 Water Testing	1,243.76
**** TOTAL FOR VEN# 11 Alberts Water & Wastewaster Special						12,557.88
01-000-09600	0	18	04/23/2021	04/23/2021	Well Repair	2,229.26
01-000-09600	0	18	WO-11724	12/29/2020	Labor Overtime	187.50
01-000-09600	0	18	WO-12259	04/15/2021	Well Repair	12,012.23
**** TOTAL FOR VEN# 18 Boulder Water Well Serv & Supply, I						14,428.99
CLAIMS TO BE HELD						0.00
CLAIMS TO BE PAID						39,878.25
*** GRAND TOTAL ***						39,878.25

Creeside South Estates Metropolitan District
Financial Statements

May 31, 2021

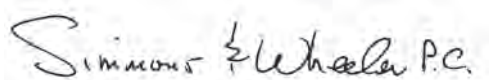
ACCOUNTANT'S COMPILATION REPORT

Board of Directors
Creekside South Estates Metropolitan District

Management is responsible for the accompanying financial statements of each major fund of Creekside South Estates Metropolitan District, as of and for the period ended May 31, 2021, which are comprised of the Balance Sheet and the related Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Governmental Funds and account groups for the five months then ended in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with the Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit the Statement of Net Position, Statement of Activities, Management Discussion and Analysis and all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the District's financial position and results of operations. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Creekside South Estates Metropolitan District because we performed certain accounting services that impaired our independence.

A handwritten signature in dark ink that reads "Simmons & Wheeler P.C." in a cursive, stylized font.

June 22, 2021
Englewood, Colorado

Creskide South Estates Metropolitan District
Balance Sheet - Governmental Funds
May 31, 2021

See Accountant's Compilation Report

	General Fund	Total All Funds
Assets		
Current assets		
Cash in checking	\$ 36,576	\$ 36,576
Cash in Colotrust	94,251	94,251
Taxes Receivable	13,733	13,733
Prepaid Expenses	-	-
Accounts receivable - developer	-	-
	<u>144,560</u>	<u>144,560</u>
Other assets		
Improvements	-	-
Amount available in debt service fund	-	-
Amount to be provided for retirement of debt	-	-
	<u>-</u>	<u>-</u>
	<u>\$ 144,560</u>	<u>\$ 144,560</u>
Liabilities and Equity		
Current liabilities		
Accounts payable	\$ 31,265	\$ 31,265
Deferred taxes	-	-
	<u>31,265</u>	<u>31,265</u>
Note Payable - Developer	-	-
Note Payable - Developer interest	-	-
	<u>-</u>	<u>-</u>
Total liabilities	<u>31,265</u>	<u>31,265</u>
Fund Equity		
Investment in improvements	-	-
Fund balance (deficit)	113,295	113,295
	<u>113,295</u>	<u>113,295</u>
	<u>\$ 144,560</u>	<u>\$ 144,560</u>

Creekside South Estates Metropolitan District
Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
Budget and Actual
For the 5 Months Ended May 31, 2021
General Fund

See Accountant's Compilation Report

	Annual <u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues			
Property taxes	\$ 176,214	\$ 115,239	\$ (60,975)
Specific ownership taxes	11,983	5,772	(6,211)
Misc Income	-	-	-
Transfer from HOA	-	1,364	1,364
Interest income	1,000	16	(984)
	<u>189,197</u>	<u>122,391</u>	<u>(66,806)</u>
Expenditures			
Accounting	6,500	3,905	2,595
Election	-	-	-
Engineering	4,500	-	4,500
Insurance/SDA Dues	5,000	4,259	741
Legal-General	17,500	3,471	14,029
Legal-Capital Projects	4,500	-	4,500
Covenanat Control and Enforcement	-	-	-
Trash Removal	12,100	3,759	8,341
Utilites	13,000	3,528	9,472
Water Operator Contract	27,000	6,939	20,061
Water Testing Treatment	25,000	5,618	19,382
Well Maintenance	42,750	14,429	28,321
Miscellaneous	1,000	281	719
Management	21,000	5,021	15,979
Treasurer's Fees	2,645	1,729	916
Contingency	1,000	-	1,000
Well Maintenance Reserve	27,904	-	27,904
Emergency Reserve	5,475	-	5,475
	<u>216,874</u>	<u>52,939</u>	<u>163,935</u>
Excess (deficiency) of revenues over expenditures	(27,677)	69,452	97,129
Fund balance - beginning	<u>27,677</u>	<u>43,843</u>	<u>16,166</u>
Fund balance - ending	\$ <u>-</u>	\$ <u>113,295</u>	\$ <u>113,295</u>

APPLICATION FOR EXEMPTION FROM AUDIT

LONG FORM

NAME OF GOVERNMENT
ADDRESS

Creekside South Estates Metropolitan District
c/o White Bear Ankele Tanaka & Waldron
2154 E. Commons Avenue, Suite 2000
Centennial, CO 80122

CONTACT PERSON
PHONE
EMAIL
FAX

Jennifer Gruber Tanaka
303/858-1800
jtanaka@wbapc.com

Account Year Ended

3/31/2020

Account Year Ended

CERTIFICATION OF PREPARER

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

NAME:
TITLE
FIRM NAME (if applicable)
ADDRESS
PHONE
DATE PREPARED
RELATIONSHIP TO ENTITY

Diane K Wheeler
District Accountant
Simmons & Wheeler, P.C.
304 Inverness Way South, Suite 490 Englewood, CO 80112
303-689-0833
3/19/2021
CPA engaged to prepare financial statements for the District

PREPARER (SIGNATURE REQUIRED)

Diane Wheeler

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

YES NO

☐ ☐

If Yes

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

* Indicate Name of Fund

NOTE: Attach additional sheets as necessary.

		Governmental Funds		Proprietary/Fiduciary Funds		
Line #	Description	General Fund	Fund*	Description	Fund*	Fund*
Assets				Assets		
1-1	Cash & Cash Equivalents	\$ 7,941	\$ -	Cash & Cash Equivalents	\$ -	\$ -
1-2	Investments	\$ 38,296	\$ -	Investments	\$ -	\$ -
1-3	Receivables	\$ 176,214	\$ -	Receivables	\$ -	\$ -
1-4	Due from Other Entities or Funds	\$ 388	\$ -	Due from Other Entities or Funds	\$ -	\$ -
	All Other Assets [specify...]			Other Current Assets	\$ -	\$ -
1-5	Prepaid insurance	\$ 3,803	\$ -		Total Current Assets	\$ -
1-6		\$ -	\$ -	Capital Assets, net (from Part 6-4)	\$ -	\$ -
1-7		\$ -	\$ -	Other Long Term Assets [specify...]	\$ -	\$ -
1-8		\$ -	\$ -		\$ -	\$ -
1-9		\$ -	\$ -		\$ -	\$ -
1-10		\$ -	\$ -		\$ -	\$ -
1-11	(add lines 1-1 through 1-10) TOTAL ASSETS	\$ 226,642	\$ -	(add lines 1-1 through 1-10) TOTAL ASSETS	\$ -	\$ -
1-12	TOTAL DEFERRED OUTFLOWS OF RESOURCES	\$ -	\$ -	TOTAL DEFERRED OUTFLOWS OF RESOURCES	\$ -	\$ -
1-13	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 226,642	\$ -	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ -	\$ -
Liabilities				Liabilities		
1-14	Accounts Payable	\$ -	\$ -	Accounts Payable	\$ -	\$ -
1-15	Accrued Payroll and Related Liabilities	\$ -	\$ -	Accrued Payroll and Related Liabilities	\$ -	\$ -
1-16	Accrued Interest Payable	\$ -	\$ -	Accrued Interest Payable	\$ -	\$ -
1-17	Due to Other Entities or Funds	\$ -	\$ -	Due to Other Entities or Funds	\$ -	\$ -
1-18	All Other Current Liabilities	\$ -	\$ -	All Other Current Liabilities	\$ -	\$ -
1-19	TOTAL CURRENT LIABILITIES	\$ -	\$ -	TOTAL CURRENT LIABILITIES	\$ -	\$ -
1-20	All Other Liabilities [specify...]	\$ 16,332	\$ -	Proprietary Liabilities (from Part 4-4)	\$ -	\$ -
1-21		\$ -	\$ -	Other Liabilities [specify...]:	\$ -	\$ -
1-22		\$ -	\$ -		\$ -	\$ -
1-23		\$ -	\$ -		\$ -	\$ -
1-24		\$ -	\$ -		\$ -	\$ -
1-25		\$ -	\$ -		\$ -	\$ -
1-26		\$ -	\$ -		\$ -	\$ -
1-27		\$ -	\$ -		\$ -	\$ -
1-28	(add lines 1-19 through 1-27) TOTAL LIABILITIES	\$ 16,332	\$ -	(add lines 1-19 through 1-27) TOTAL LIABILITIES	\$ -	\$ -
1-29	TOTAL DEFERRED INFLOWS OF RESOURCES	\$ 176,214	\$ -	TOTAL DEFERRED INFLOWS OF RESOURCES	\$ -	\$ -
Fund Balance				Net Position		
1-30	Nonspendable Prepaid	\$ 3,803	\$ -	Net Investment in Capital Assets	\$ -	\$ -
1-31	Nonspendable Inventory	\$ -	\$ -			
1-32	Restricted [specify...]	\$ -	\$ -	Emergent Reserves	\$ -	\$ -
1-33	Committed [specify...]	\$ -	\$ -	Other Designations/Reserves	\$ -	\$ -
1-34	Assigned [specify...]	\$ -	\$ -	Restricted	\$ -	\$ -
1-35	Unassigned:	\$ 30,293	\$ -	Undesignated/Unreserved/Unrestricted	\$ -	\$ -
1-36	Add lines 1-30 through 1-35 This total should be the same as line 3-33 TOTAL FUND BALANCE	\$ 34,096	\$ -	Add lines 1-30 through 1-35 This total should be the same as line 3-33 TOTAL NET POSITION	\$ -	\$ -
1-37	Add lines 1-28, 1-29 and 1-36 This total should be the same as line 1-13 TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE	\$ 226,642	\$ -	Add lines 1-28, 1-29 and 1-36 This total should be the same as line 1-13 TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION	\$ -	\$ -

Please use this space to provide explanation of any items on this page

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

		Governmental Funds		Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page	
Line #	Description	General Fund	Fund*	Description	Fund*		Fund*
Tax Revenue				Tax Revenue			
2-1	Property (include mills levied in Question 10-6)	\$ 164,793	\$ -	Property (include mills levied in Question 10-6)	\$ -	\$ -	
2-2	Specific Ownership	\$ 12,036	\$ -	Specific Ownership	\$ -	\$ -	
2-3	Sales and Use Tax	\$ -	\$ -	Sales and Use Tax	\$ -	\$ -	
2-4	Other Tax Revenue (specify...):	\$ -	\$ -	Other (specify...):	\$ -	\$ -	
2-5		\$ -	\$ -		\$ -	\$ -	
2-6		\$ -	\$ -		\$ -	\$ -	
2-7		\$ -	\$ -		\$ -	\$ -	
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ 176,829	\$ -	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ -	\$ -	
2-9	Licenses and Permits	\$ -	\$ -	Licenses and Permits	\$ -	\$ -	
2-10	Highway Users Tax Funds (HUTF)	\$ -	\$ -	Highway Users Tax Funds (HUTF)	\$ -	\$ -	
2-11	Conservation Trust Funds (Lottery)	\$ -	\$ -	Conservation Trust Funds (Lottery)	\$ -	\$ -	
2-12	Community Development Block Grant	\$ -	\$ -	Community Development Block Grant	\$ -	\$ -	
2-13	Fire & Police Pension	\$ -	\$ -	Fire & Police Pension	\$ -	\$ -	
2-14	Grants	\$ -	\$ -	Grants	\$ -	\$ -	
2-15	Donations	\$ -	\$ -	Donations	\$ -	\$ -	
2-16	Charges for Sales and Services	\$ -	\$ -	Charges for Sales and Services	\$ -	\$ -	
2-17	Rental Income	\$ -	\$ -	Rental Income	\$ -	\$ -	
2-18	Fines and Forfeits	\$ -	\$ -	Fines and Forfeits	\$ -	\$ -	
2-19	Interest/Investment Income	\$ 588	\$ -	Interest/Investment Income	\$ -	\$ -	
2-20	Tap Fees	\$ -	\$ -	Tap Fees	\$ -	\$ -	
2-21	Proceeds from Sale of Capital Assets	\$ -	\$ -	Proceeds from Sale of Capital Assets	\$ -	\$ -	
2-22	All Other (specify...):	\$ -	\$ -	All Other (specify...):	\$ -	\$ -	
2-23	Miscellaneous	\$ 4,762	\$ -		\$ -	\$ -	
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ 182,179	\$ -	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ -	\$ -	
Other Financing Sources				Other Financing Sources			
2-25	Debt Proceeds	\$ -	\$ -	Debt Proceeds	\$ -	\$ -	
2-26	Developer Advances	\$ -	\$ -	Developer Advances	\$ -	\$ -	
2-27	Other (specify...):	\$ -	\$ -	Other (specify...):	\$ -	\$ -	
2-28	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	
2-29	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 182,179	\$ -	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ -	\$ -	
							GRAND TOTALS
							\$ 182,179

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 -STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES

		Governmental Funds		Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
Line #	Description	General Fund	Fund*	Fund*	Fund*	
Expenditures						
3-1	General Government	\$ 229,271	\$ -	General Government - Administrative	\$ -	\$ -
3-2	Judicial	\$ -	\$ -	Salaries	\$ -	\$ -
3-3	Law Enforcement	\$ -	\$ -	Payroll Taxes	\$ -	\$ -
3-4	Fire	\$ -	\$ -	Contract Services	\$ -	\$ -
3-5	Highways & Streets	\$ -	\$ -	Employee Benefits	\$ -	\$ -
3-6	Solid Waste	\$ -	\$ -	Insurance	\$ -	\$ -
3-7	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	Accounting and Audit Fees	\$ -	\$ -
3-8	Health	\$ -	\$ -	Repair and Maintenance	\$ -	\$ -
3-9	Culture and Recreation	\$ -	\$ -	Supplies	\$ -	\$ -
3-10	Transfers to other districts	\$ -	\$ -	Utilities	\$ -	\$ -
3-11	Other [specify...]:	\$ -	\$ -	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -
3-12		\$ -	\$ -	Other [specify...]	\$ -	\$ -
3-13		\$ -	\$ -		\$ -	\$ -
3-14	Capital Outlay	\$ -	\$ -	Capital Outlay	\$ -	\$ -
Debt Service				Debt Service		
3-15	Principal	\$ -	\$ -	Principal	\$ -	\$ -
3-16	Interest	\$ -	\$ -	Interest	\$ -	\$ -
3-17	Bond Issuance Costs	\$ -	\$ -	Bond Issuance Costs	\$ -	\$ -
3-18	Developer Principal Repayments	\$ -	\$ -	Developer Principal Repayments	\$ -	\$ -
3-19	Developer Interest Repayments	\$ -	\$ -	Developer Interest Repayments	\$ -	\$ -
3-20	All Other [specify...]:	\$ -	\$ -	All Other [specify...]	\$ -	\$ -
3-21		\$ -	\$ -		\$ -	\$ -
3-22	Add lines 3-1 through 3-21 TOTAL EXPENDITURES	\$ 229,271	\$ -	Add lines 3-1 through 3-21 TOTAL EXPENSES	\$ -	\$ -
3-23	Interfund Transfers (In)	\$ -	\$ -	Net Interfund Transfers (In) Out	\$ -	\$ -
3-24	Interfund Transfers out	\$ -	\$ -	Other [specify... (negative for expense)]	\$ -	\$ -
3-25	Other Expenditures (Revenues):	\$ -	\$ -	Depreciation	\$ -	\$ -
3-26		\$ -	\$ -	Other [specify... (USES) (from line 2-28)]	\$ -	\$ -
3-27		\$ -	\$ -	Capital Gains/Losses (from line 3-14)	\$ -	\$ -
3-28		\$ -	\$ -	Debt Premiums (from line 3-15, 3-16)	\$ -	\$ -
3-29	(Add lines 3-23 through 3-28) TOTAL TRANSFERS AND OTHER EXPENDITURES	\$ -	\$ -	(Line 3-26, plus line 3-27, less line 3-24, less line 3-25) TOTAL GAAP RECONCILING ITEMS	\$ -	\$ -
3-30	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures Line 2-29, less line 3-22, plus line 3-29	\$ (47,092)	\$ -	Net Increase (Decrease) in Net Position Line 2-29, less line 3-22, plus line 3-29, plus line 3-23, less line 3-24	\$ -	\$ -
3-31	Fund Balance, January 1 from December 31 prior year report	\$ 81,188	\$ -	Net Position, January 1 from December 31 prior year report	\$ -	\$ -
3-32	Prior Period Adjustment (MUST explain)	\$ -	\$ -	Prior Period Adjustment (MUST explain)	\$ -	\$ -
3-33	Fund Balance, December 31 Sum of Line 3-30, 3-31, and 3-32 This total should be the same as line 1-36.	\$ 34,096	\$ -	Net Position, December 31 Line 3-30 plus line 3-31 This total should be the same as line 1-36.	\$ -	\$ -

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

	YES	NO
4-1 Does the entity have outstanding debt?	<input type="checkbox"/>	<input type="checkbox"/>
4-2 Is the debt repayment schedule attached? If no, MUST explain: N/A	<input type="checkbox"/>	<input type="checkbox"/>
4-3 Is the entity current in its debt service payments? If no, MUST explain: N/A	<input type="checkbox"/>	<input type="checkbox"/>
4-4 Please complete the following debt schedule, if applicable: (please only include principal amounts)		

	Outstanding at beginning of year*	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	\$ -	\$ -	\$ -	\$ -
Revenue bonds	\$ -	\$ -	\$ -	\$ -
Notes/Loans	\$ -	\$ -	\$ -	\$ -
Leases	\$ -	\$ -	\$ -	\$ -
Developer Advances	\$ -	\$ -	\$ -	\$ -
Other (specify):	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -

*must agree to prior year ending balance

Please answer the following questions by marking the appropriate boxes.

	YES	NO
4-5 Does the entity have any authorized, but unissued, debt?	<input type="checkbox"/>	<input type="checkbox"/>
If yes: How much?		
Date the debt was authorized:		
11/6/2018		
4-6 Does the entity intend to issue debt within the next calendar year?	<input type="checkbox"/>	<input type="checkbox"/>
If yes: How much?		
\$ -		
4-7 Does the entity have debt that has been refinanced that it is still responsible for?	<input type="checkbox"/>	<input type="checkbox"/>
If yes: What is the amount outstanding?		
\$ -		
4-8 Does the entity have any lease agreements?	<input type="checkbox"/>	<input type="checkbox"/>
If yes: What is being leased?		
What is the original date of the lease?		
Number of years of lease?		
Is the lease subject to annual appropriation?	<input type="checkbox"/>	<input type="checkbox"/>
What are the annual lease payments?		
\$ -		

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

	AMOUNT	TOTAL
5-1 YEAR-END Total of ALL Checking and Savings accounts	\$ 7,941	
5-2 Certificates of deposit	\$ -	
TOTAL CASH DEPOSITS		\$ 7,941
Investments (if investment is a mutual fund, please list underlying investments):		
5-3 Colotrust	\$ 38,296	
	\$ -	
	\$ -	
	\$ -	
TOTAL INVESTMENTS		\$ 38,296
TOTAL CASH AND INVESTMENTS		\$ 46,237

Please answer the following question by marking in the appropriate box

	YES	NO	N/A
5-4 Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, MUST explain:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PART 6 - CAPITAL ASSETS

Please answer the following question by marking in the appropriate box

YES

NO

6-1 Does the entity have capitalized assets?

☐

☐

6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S. § 29-1-506, if not:

☐

☐

MUST explain:

6-3 Complete the following Capital Assets table for GOVERNMENTAL FUNDS:

	Balance - beginning of the year*	Additions	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -

6-4 Complete the following Capital Assets table for PROPRIETARY FUNDS:

	Balance - beginning of the year*	Additions	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -

*must agree to prior year ending balance

PART 7 - PENSION INFORMATION

Please answer the following question by marking in the appropriate box

YES

NO

7-1 Does the entity have an "old hire" firemen's pension plan?

☐

☐

7-2 Does the entity have a volunteer firemen's pension plan?

☐

☐

If yes: Who administers the plan?

Indicate the contributions from:

Tax (property, SO, sales, etc.):

\$ -

State contribution amount:

\$ -

Other (gifts, donations, etc.):

\$ -

TOTAL

\$ -

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?

\$ -

PART 8 - BUDGET INFORMATION

Please answer the following question by marking in the appropriate box

	YES	NO	N/A
8-1 Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, MUST explain:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8-2 Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.? If no, MUST explain:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If yes: Please indicate the amount budgeted for each fund for the year reported

Fund Name	Budgeted Expenditures/Expenses
General Fund	\$ 318,603
	\$ -
	\$ -
	\$ -

PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box

	YES	NO
9-1 Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]? government from the 3 percent emergency reserve requirement. All governments must determine if they meet this	<input type="checkbox"/>	<input type="checkbox"/>

PART 10 - GENERAL INFORMATION

Please answer the following question by marking in the appropriate box

	YES	NO
10-1 Is this application for a newly formed governmental entity?	<input type="checkbox"/>	<input type="checkbox"/>
If yes: Date of formation:		
10-2 Has the entity changed its name in the past or current year?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes: NEW name		
PRIOR name		
10-3 Is the entity a metropolitan district?	<input type="checkbox"/>	<input type="checkbox"/>
10-4 Please indicate what services the entity provides:		
10-5 Does the entity have an agreement with another government to provide services?	<input type="checkbox"/>	<input type="checkbox"/>
If yes: List the name of the other governmental entity and the services provided:		
10-6 Does the entity have a certified mill levy?	<input type="checkbox"/>	<input type="checkbox"/>
If yes: Please provide the number of mills levied for the year reported (do not enter \$ amounts):		
Bond Redemption mills	0.000	
General/Other mills	75.000	
Total mills	75.000	

Please use this space to provide any additional explanations or comments not previously included:

OSA USE ONLY

Entity Wide:		General Fund		Governmental Funds		Notes
Unrestricted Cash & Investments	\$ 46,237	Unrestricted Fund Balan	\$ 30,293	Total Tax Revenue	\$ 176,829	
Current Liabilities	\$ -	Total Fund Balance	\$ 34,096	Revenue Paying Debt Service	\$ -	
Deferred Inflow	\$ 176,214	PY Fund Balance	\$ 81,188	Total Revenue	\$ 182,179	
		Total Revenue	\$ 182,179	Total Debt Service Principal	\$ -	
		Total Expenditures	\$ 229,271	Total Debt Service Interest	\$ -	
Governmental		Interfund In	\$ -			
Total Cash & Investments	\$ 46,237	Interfund Out	\$ -	Enterprise Funds		
Transfers In	\$ -	Proprietary		Net Position	\$ -	
Transfers Out	\$ -	Current Assets	\$ -	PY Net Position	\$ -	
Property Tax	\$ 164,793	Deferred Outflow	\$ -	Government-Wide		
Debt Service Principal	\$ -	Current Liabilities	\$ -	Total Outstanding Debt	\$ -	
Total Expenditures	\$ 229,271	Deferred Inflow	\$ -	Authorized but Unissued	\$ 7,500,000	
Total Developer Advances	\$ -	Cash & Investments	\$ -	Year Authorized	11/6/2018	
Total Developer Repavments	\$ -	Principal Expense	\$ -			

PART 12 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box

YES

NO

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?

☐

☐

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing body approval and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 that states the application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the application was signed by each member of the governing body, include the dates the individual board members signed the document. The signature history must also show the email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local government officials must note their approval and submit the application as follows:

1) Submit the application in hard copy via the US Mail including original signatures.

2) Submit the application electronically via email and either,

a. Include a copy of an adopted resolution that documents formal approval by the Board, or

b. Include electronic signatures obtained through a software program such as DocuSign or EchoSign in accordance with the policy stated above.

Below is the certification and approval of the governing body. By signing, each individual member is attesting they are a duly elected or appointed member of the local government. Governmental Accounting Manual states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. This Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S. which states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. Use additional pages if necessary.

Print the names of ALL members of the governing body below.

A MAJORITY of the members of the governing body must complete and sign in the column below.

	Full Name	I, _____, attest that I am a duly elected or appointed member of the local government. Governmental Accounting Manual states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. This Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S. which states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. Use additional pages if necessary.
1	David Deines	I, David Deines, attest that I am a duly elected or appointed member of the local government. Governmental Accounting Manual states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. This Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S. which states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. Use additional pages if necessary. Signed: <u>David M. Deines</u> Mar 21, 2021 My term expires: May 2023
2	Della Thompson	I, Della Thompson, attest that I am a duly elected or appointed member of the local government. Governmental Accounting Manual states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. This Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S. which states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. Use additional pages if necessary. Signed: <u>Della Thompson</u> Mar 19, 2021 My term expires: May 2023
3	Gilbert Scott	I, Gilbert Scott, attest that I am a duly elected or appointed member of the local government. Governmental Accounting Manual states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. This Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S. which states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. Use additional pages if necessary. Signed: _____ My term expires: May 2022
4	Matthew Moeller	I, Matthew Moeller, attest that I am a duly elected or appointed member of the local government. Governmental Accounting Manual states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. This Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S. which states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. Use additional pages if necessary. Signed: _____ My term expires: May 2022
5	Stan Martin	I, Stan Martin, attest that I am a duly elected or appointed member of the local government. Governmental Accounting Manual states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. This Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S. which states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. Use additional pages if necessary. Signed: <u>Stan Martin</u> Mar 22, 2021 My term expires: May 2022
6		I, _____, attest that I am a duly elected or appointed member of the local government. Governmental Accounting Manual states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. This Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S. which states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. Use additional pages if necessary. Signed: _____ My term expires: _____
7		I, _____, attest that I am a duly elected or appointed member of the local government. Governmental Accounting Manual states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. This Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S. which states that a governmental entity's revenue and expenditures of \$750,000 or more require an annual audit. Use additional pages if necessary. Signed: _____ My term expires: _____

Creekside South Estates MD 2020

Interim Agreement Report











2021-03-30


Created:	2021-03-19
By:	Diane Wheeler (diane@simmonswheeler.com)
Status:	Out for Signature
Transaction ID:	CBJCHBCAABAABHgFJGJKI_uTQE83h15M6HFSN2hErcRO


Agreement History


Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.


"Creekside South Estates MD 2020" History


-  Document created by Diane Wheeler (diane@simmonswheeler.com)
2021-03-19 - 2:27:48 PM GMT- IP address: 208.187.187.252
-  Document emailed to Diane Wheeler (diane@simmonswheeler.com) for signature
2021-03-19 - 2:30:22 PM GMT
-  Document emailed to Stan Martin (martinccinc@msn.com) for signature
2021-03-19 - 2:30:22 PM GMT
-  Document emailed to mathew.moeller@teradata.com for signature
2021-03-19 - 2:30:23 PM GMT
-  Document emailed to Gary N. Scott (gnscott2@gmail.com) for signature
2021-03-19 - 2:30:23 PM GMT
-  Document emailed to Della Thompson (jatdt@msn.com) for signature
2021-03-19 - 2:30:23 PM GMT
-  Document emailed to David M Deines (dav.deines@gmail.com) for signature
2021-03-19 - 2:30:23 PM GMT
-  Document e-signed by Diane Wheeler (diane@simmonswheeler.com)
Signature Date: 2021-03-19 - 2:30:30 PM GMT - Time Source: server- IP address: 208.187.187.252
-  Email viewed by Della Thompson (jatdt@msn.com)
2021-03-19 - 2:44:14 PM GMT- IP address: 75.166.101.70
-  Email viewed by Gary N. Scott (gnscott2@gmail.com)
2021-03-19 - 3:07:36 PM GMT- IP address: 66.249.84.65

 Document e-signed by Della Thompson (jatdt@msn.com)
Signature Date: 2021-03-19 - 6:51:35 PM GMT - Time Source: server- IP address: 75.166.101.70

 Email viewed by David M Deines (dav.deines@gmail.com)
2021-03-21 - 5:03:59 PM GMT- IP address: 64.233.172.117

 Document e-signed by David M Deines (dav.deines@gmail.com)
Signature Date: 2021-03-21 - 5:13:02 PM GMT - Time Source: server- IP address: 73.181.85.204

 Email viewed by Stan Martin (martinccinc@msn.com)
2021-03-22 - 2:53:33 PM GMT- IP address: 73.78.37.183

 Document e-signed by Stan Martin (martinccinc@msn.com)
Signature Date: 2021-03-22 - 5:20:06 PM GMT - Time Source: server- IP address: 174.254.198.194

Resolution No. 2021-07-01

**CREEKSIDE SOUTH ESTATES METROPOLITAN DISTRICT
AMENDED AND RESTATED PUBLIC RECORDS REQUEST POLICY
Adopted July 8, 2021**

I. Purposes of the District's Public Records Request Policy

This Public Records Request Policy of the Creekside South Estates Metropolitan District (the "District") shall be applied and interpreted with the following purposes in mind:

- a. To adopt a Public Records Request Policy pursuant to § 24-72-203(1), C.R.S.;
- b. To provide access to and the protection and integrity of Public Records in the custody of the District;
- c. To prevent unnecessary interference with the regular discharge of the duties of the District and its manager in compliance with the Colorado Open Records Act, §§ 24-72-200.1 to 24-72-206, C.R.S. ("CORA");
- d. To establish reasonable and standardized fees for producing copies of and information from records maintained by the District as authorized by CORA; and
- e. To set forth a general procedure for providing consistent, prompt and equitable service to those requesting access to Public Records.

II. Public Records Requests

A. Applicability

This Public Records Request Policy applies to requests submitted to the District for the inspection of Public Records pursuant to CORA, and shall supersede any previously adopted CORA policies of the District.

B. Definitions

1. **"Custodian"**: Except as otherwise provided in this policy, the term "Custodian" shall mean the District's Manager, Special District Management Services, Inc., or any successor that has been designated by the Board of the District to oversee the collection, retention, and retrieval of Public Records of the District.

2. **"Public Records"**: As defined in § 24-72-202(6), C.R.S.

C. Submission of Requests

1. Requests for inspection of Public Records are to be submitted in writing on an official request form to the Custodian and must be sufficiently specific as to enable the Custodian to locate the information requested with reasonable effort. The official request form is attached hereto as **Exhibit A** and incorporated herein by this reference, as may be modified from

time to time by the District. The District has determined that the use of an official request form is necessary for the efficient handling of Public Records requests.

2. Requests may be submitted by mail, fax, e-mail or hand-delivery.
3. A request shall be considered made when the request is actually received by the Custodian:
 - a. A letter is received when it is opened in the usual course of business by the recipient or a person authorized to open the recipient's mail;
 - b. A fax is received when it is printed during regular business hours, or, if received after hours, at 8:30 a.m. on the following business day; and
 - c. An e-mail is received when it is received and opened during regular business hours, or, if received after hours, at 8:30 a.m. on the following business day.
4. If a deposit is required, the request is not considered received until the deposit is paid.

D. Inspection

1. The Custodian or the Custodian's designee shall make the requested Public Records available for inspection during regular business hours, deemed to be from 8:30 a.m. to 4:30 p.m., Monday through Friday, except for times the Custodian's office is closed. During the inspection of Public Records, the Custodian may ask that the requestor follow certain procedures to protect the integrity of the Public Records.
2. If a Public Record is not immediately or readily available for inspection, the Custodian or the Custodian's designee shall make an appointment or other arrangements with the applicant concerning the time at which the requested record will be available. The Public Records shall be made available for inspection within a reasonable time, which is presumed to be three (3) working days or less from the date of receipt of the request. Such three (3) day period may be extended by an additional seven (7) working days if extenuating circumstances, as described in § 24-72-203(3)(b), C.R.S., exist. Responding to applications for inspection of Public Records need not take priority over the previously scheduled work activities of the Custodian or the Custodian's designee.
3. All Public Records to which the request applies shall be preserved from the date of the request until such time as set forth in the District's records maintenance, retention, or deletion policy or practices utilized by the Custodian.
4. No one shall remove a Public Record from the Custodian's offices without the permission of the Custodian. Public Records may be removed from file folders or places of storage for photocopying by the Custodian or the Custodian's designee. The Custodian may allow a person to use his or her own portable electronic equipment to make copies of Public Records.

5. As a general practice, in response to a Public Records request:

a. Public Records will be made available for inspection in the format in which they are stored. If the Custodian is unable to produce the Public Record in its stored format for any reason set forth in § 24-72-203(3.5)(b) C.R.S., an alternate format may be produced or a denial issued under § 24-72-204, C.R.S.

b. The person making the request shall not be allowed to access the Custodian's computer or any other computer for purposes of inspecting any Public Records;

c. Any portion of a Public Record containing non-public information that is not subject to inspection may be redacted by the Custodian prior to making the record available for inspection. The Custodian is not required to redact information from a writing that is not a Public Record in order to make the writing available for inspection. *Denver Publishing Co. v. Bd. of County Comm'rs of the County of Arapahoe*, 121 P.3d 190 (Colo. 2005); *Colorado Republican Party v. Benefield, et al.*, Court of Appeals No. 07CA1216, Oct. 23, 2008 (Unpublished).

d. The Custodian, in consultation with the District's general counsel, will determine which information is no longer considered "work-in-progress" subject to the deliberative process or work product privilege and therefore eligible for release.

e. Altering an existing Public Record, or excising fields of information that the Custodian is either required or permitted to withhold does not constitute the creation of a new Public Record. § 24-72-203(3.5)(d), C.R.S.

f. A document will not ordinarily be created in order to respond to a request.

6. Where a request seeks in excess of 25 electronically-stored Public Records, the following procedure shall apply in responding to such a request:

a. The Custodian shall solicit the comments of the requestor regarding any search terms to be used to locate and extract such records, and, in doing so, will seek to have the request refined so that it does not result in an inordinate number of irrelevant or duplicative documents, it being understood that the Custodian will make the final determination regarding search terms;

b. The Custodian shall designate an employee or another person with experience in performing electronic searches to locate and extract responsive records;

c. The person who is designated to perform the searches shall consult, as appropriate, with legal counsel to identify privileged records that should not be produced; and

d. Where appropriate, legal counsel shall conduct a final review to identify and withhold privileged records.

7. The Custodian or the Custodian's designee shall deny the inspection of the records if such inspection would be contrary to federal or state law or regulation or would violate a court order. In special circumstances, a Custodian shall deny inspection of the Public Records if such inspection would cause substantial injury to the public interest. Such a denial shall be made in writing by the Custodian to the person making the request and shall set forth with specificity the grounds of the denial. It is not necessary to state a ground for denial of access for each document if a specific ground is applicable to a group of documents.

8. If the Public Records requested are not in the custody or control of the Custodian, the Custodian shall notify the requestor of this fact in writing. In such notification, the Custodian shall state in detail to the best of his/her knowledge and belief the reason for the absence of the Public Records, the location of the Public Records, and what person then has custody or control of the Public Records.

9. All Public Records, regardless of storage format, will be administered in accordance with approved retention schedules. The District reserves the right to adopt the records retention policy that has been promulgated by the Custodian.

E. Fees for All Record Requests

1. **Fees for standard reproductions.** The Custodian or the Custodian's designee shall charge a fee not to exceed twenty-five cents per page for any photocopies or printed copies of electronic records that are required to make a Public Record available. Other reproductions of Public Records shall be provided at a cost not to exceed the actual cost of the reproduction. Such fees shall be paid by the applicant prior to the receipt of copies of any Public Records. Requests expected to exceed a total charge of \$10.00 or more must be accompanied by a deposit equal to the reasonably-estimated reproduction costs. This deposit will be credited toward the total fee, and the total fee shall be paid prior to release of the requested records. In the event the deposit amount exceeds the actual costs, the balance will be refunded.

2. **Transmission fees.** No fees related to transmission shall be charged for transmitting public records via electronic mail. Within the period specified in § 24-72-203, C.R.S., the Custodian shall notify the record requester that a copy of the record is available but will only be sent to the requester once the custodian receives payment for postage if the copy is transmitted by United States mail, or payment for the cost of delivery if the copy is transmitted other than by United States mail, and payment for any other supplies used in the mailing, delivery, or transmission of the record and for all other costs associated with producing the record. Upon receiving such payment, the custodian shall send the record to the requester as soon as practicable but no more than three business days after receipt of such payment.

3. **Fees for search, retrieval and legal review:**

a. In the case of any request requiring more than one hour of time for search, retrieval, supervision of inspection, copying, manipulation, redaction or legal counsel review to identify and withhold privileged records, the Custodian or the Custodian's designee may charge an hourly fee not to exceed \$33.58 per hour for such time pursuant to § 24-72-205(6)(a), C.R.S. Prior to performing any services necessary to respond to a request, the Custodian or the Custodian's designee shall require the applicant to pay a deposit equal to the reasonably estimated fees that will be charged by the

Custodian for such staff time. Before receiving any records, the applicant shall also pay the amount by which the cost of any open records services exceeds the deposit. The District shall promptly refund the amount by which the deposit exceeds the cost of any open records services.

b. To the extent possible, the Custodian shall utilize administrative or clerical staff for search and retrieval of Public Records who are ordinarily responsible for such duties to ensure that the fees charged for staff time in connection with the request represent costs incurred in the ordinary course of business and not extraordinary charges, but in any case, such charges shall be consistent with § 24-72-205(6), C.R.S.

Remainder of Page Intentionally Left Blank. Signature page follows.

ADOPTED THIS 8th DAY OF JULY, 2021.

CREEKSIDE SOUTH ESTATES
METROPOLITAN DISTRICT

Officer of District

ATTEST:

APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON
Attorneys at Law

General Counsel to the District

Signature Page to Public Records Request Policy

EXHIBIT A
OFFICIAL REQUEST FORM

CREEKSIDE SOUTH ESTATES METROPOLITAN DISTRICT

Request for Inspection/Copy of Public Records

For Internal Use Only

Date of Request: _____

Time of Request: _____AM/PM

Applicant Name: _____

Applicant Address: _____

City/State: _____ Zip: _____

Daytime Phone #:() _____ Alt./Cell: () _____

Email: _____

Detailed description of the records requested: (Please use additional sheets if necessary)

Select a preferred format for the materials: Hard Copies ____ Electronic ____ View Hard Copy Only ____

I request the records described and agree to pay all charges incurred in processing this request at or before the time the records are made available. If over \$10, I understand I must provide a deposit to pay for the cost incurred to obtain the records. I understand that the Estimated Charges are estimates only, and that the actual cost may vary. This request will be considered received when this form is complete and received by the Custodian and any required deposit is paid.

Signature: _____ Date: _____

Submit Request Form To:
Special District Management Services, Inc.
Attn. Peggy Ripko
141 Union Boulevard
Suite 150
Lakewood, CO 80228

If the records are available pursuant to §§ 24-72-201, *et seq.*, C.R.S., the records shall be made available for viewing within three (3) working days. The date of receipt is not included in calculating the response date. If extenuating circumstances exist so that the Custodian cannot reasonably gather the records within the three (3)-day period, the Custodian may extend the period by up to seven (7) working days. The requestor shall be notified of the extension within the three (3)-day period. Public records shall be viewed at the District's offices during regular business days at prearranged times.

For Internal Use Only	
Estimated Charges	
Number of Pages _____ at \$0.25/page _____	Research & Retrieval _____ Hours at \$ _____/Hr See § 24-72-205(6), C.R.S. for hourly fee
Postage/Delivery Costs: \$ _____	Research & Retrieval Total: \$ _____
Deposit Required: \$ _____	Total Estimate Cost: \$ _____
Note: Non-standard and special requests will be billed at cost and charged in addition to any other fees	
Administrative Matters	
Date Request Completed: _____	Amount Prepaid: \$ _____
Approved: _____ Denied: _____	Balance Due Before Release: \$ _____
If Denied, Provide Reason(s): _____	Total Amount Paid: \$ _____

Analytical Results

TASK NO: 210330046

Report To: Linda Dibble

Company: Alberts Water/Wastewater Specialists, Inc.
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Bill To: Accounts Payable

Company: Alberts Water/Wastewater Specialists
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Task No.: 210330046
Client PO:
Client Project: Creekside South Estates HOA
CO0101188

Date Received: 3/30/21
Date Reported: 4/6/21
Matrix: Water - Drinking

Customer Sample ID Raw - 001 - Well 1
Sample Date/Time: 3/30/21 10:09 AM
Lab Number: 210330046-02

Test	Result	Method	ML	Date Analyzed	Analyzed By	MCL
<u>Total</u>						
Iron	0.042 mg/L	EPA 200.7	0.005 mg/L	4/1/21	MBN	0.3
Sodium	217.6 mg/L	EPA 200.7	0.1 mg/L	4/1/21	MBN	N/A
Manganese	0.0057 mg/L	EPA 200.8	0.0008 mg/L	4/1/21	IPC	0.05

Abbreviations/ References:

ML = Minimum Level = LRL = RL
MCL = Maximum Contaminant Level per The EPA
mg/L = Milligrams Per Liter or PPM
ug/L = Micrograms Per Liter or PPB
mpn/100 mls = Most Probable Number Index/ 100 mls
Date Analyzed = Date Test Completed



DATA APPROVED FOR RELEASE BY

10411 Heinz Way / Commerce City, CO 80640 / 303-659-2313
Mailing Address: P.O. Box 507 / Brighton, CO 80601-0507

Analytical Results

TASK NO: 210330046

Report To: Linda Dibble

Company: Alberts Water/Wastewater Specialists, Inc.
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Bill To: Accounts Payable

Company: Alberts Water/Wastewater Specialists
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Task No.: 210330046
Client PO:
Client Project: Creekside South Estates HOA
CO0101188

Date Received: 3/30/21
Date Reported: 4/6/21
Matrix: Water - Drinking

Customer Sample ID Raw - 002 - Well 2
Sample Date/Time: 3/30/21 9:34 AM
Lab Number: 210330046-01

Test	Result	Method	ML	Date Analyzed	Analyzed By	MCL
<u>Total</u>						
Iron	0.037 mg/L	EPA 200.7	0.005 mg/L	4/1/21	MBN	0.3
Sodium	222.0 mg/L	EPA 200.7	0.1 mg/L	4/1/21	MBN	N/A
Manganese	0.0031 mg/L	EPA 200.8	0.0008 mg/L	4/1/21	IPC	0.05

Abbreviations/ References:

ML = Minimum Level = LRL = RL
MCL = Maximum Contaminant Level per The EPA
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Mailing Address: P.O. Box 507 / Brighton, CO 80601-0507

Analytical Results

TASK NO: 210330046

Report To: Linda Dibble

Company: Alberts Water/Wastewater Specialists, Inc.
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Bill To: Accounts Payable

Company: Alberts Water/Wastewater Specialists
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Task No.: 210330046
Client PO:
Client Project: Creekside South Estates HOA
CO0101188

Date Received: 3/30/21
Date Reported: 4/6/21
Matrix: Water - Drinking

Customer Sample ID Raw - 003 - Well 3
Sample Date/Time: 3/30/21 11:10 AM
Lab Number: 210330046-03

Test	Result	Method	ML	Date Analyzed	Analyzed By	MCL
<i>Total</i>						
Iron	1.088 mg/L	EPA 200.7	0.005 mg/L	4/1/21	MBN	0.3
Sodium	859.1 mg/L	EPA 200.7	0.1 mg/L	4/1/21	MBN	N/A
Manganese	0.2168 mg/L	EPA 200.8	0.0008 mg/L	4/1/21	IPC	0.05

Abbreviations/ References:

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MCL = Maximum Contaminant Level per The EPA
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ug/L = Micrograms Per Liter or PPB
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Date Analyzed = Date Test Completed



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10411 Heinz Way / Commerce City, CO 80640 / 303-659-2313
Mailing Address: P.O. Box 507 / Brighton, CO 80601-0507

Analytical Results

TASK NO: 210401063

Report To: Linda Dibble

Company: Alberts Water/Wastewater Specialists, Inc.
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Bill To: Accounts Payable

Company: Alberts Water/Wastewater Specialists,
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Task No.: 210401063
Client PO:
Client Project:

Date Received: 4/1/21
Date Reported: 4/8/21
Matrix: Water - Drinking

Customer Sample ID Raw - 004 - Well 4
Sample Date/Time: 4/1/21 10:46 AM
Lab Number: 210401063-04

Test	Result	Method	ML	Date Analyzed	Analyzed By	MCL
<u>Total</u>						
Iron	0.071 mg/L	EPA 200.7	0.005 mg/L	4/5/21	MBN	0.3
Sodium	261.8 mg/L	EPA 200.7	0.1 mg/L	4/5/21	MBN	N/A
Manganese	0.0053 mg/L	EPA 200.8	0.0008 mg/L	4/5/21	IPC	0.05

Abbreviations/ References:

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mg/L = Milligrams Per Liter or PPM
ug/L = Micrograms Per Liter or PPB
mpn/100 mls = Most Probable Number Index/ 100 mls
Date Analyzed = Date Test Completed



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Mailing Address: P.O. Box 507 / Brighton, CO 80601-0507

Analytical Results

TASK NO: 210401063

Report To: Linda Dibble

Company: Alberts Water/Wastewater Specialists, Inc.
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Bill To: Accounts Payable

Company: Alberts Water/Wastewater Specialists,
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Task No.: 210401063
Client PO:
Client Project:

Date Received: 4/1/21
Date Reported: 4/8/21
Matrix: Water - Drinking

Customer Sample ID Raw - 005 - Well 5
Sample Date/Time: 4/1/21 11:36 AM
Lab Number: 210401063-05

Test	Result	Method	ML	Date Analyzed	Analyzed By	MCL
<u>Total</u>						
Iron	2.790 mg/L	EPA 200.7	0.005 mg/L	4/5/21	MBN	0.3
Sodium	687.5 mg/L	EPA 200.7	0.1 mg/L	4/5/21	MBN	N/A
Manganese	0.3502 mg/L	EPA 200.8	0.0008 mg/L	4/5/21	IPC	0.05

Abbreviations/ References:

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MCL = Maximum Contaminant Level per The EPA
mg/L = Milligrams Per Liter or PPM
ug/L = Micrograms Per Liter or PPB
mpn/100 mls = Most Probable Number Index/ 100 mls
Date Analyzed = Date Test Completed



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Mailing Address: P.O. Box 507 / Brighton, CO 80601-0507

Analytical Results

TASK NO: 210401063

Report To: Linda Dibble

Company: Alberts Water/Wastewater Specialists, Inc.
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Bill To: Accounts Payable

Company: Alberts Water/Wastewater Specialists,
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Task No.: 210401063
Client PO:
Client Project:

Date Received: 4/1/21
Date Reported: 4/8/21
Matrix: Water - Drinking

Customer Sample ID Raw - 006 - Well 6
Sample Date/Time: 4/1/21 9:58 AM
Lab Number: 210401063-03

Test	Result	Method	ML	Date Analyzed	Analyzed By	MCL
<u>Total</u>						
Iron	0.057 mg/L	EPA 200.7	0.005 mg/L	4/5/21	MBN	0.3
Sodium	238.0 mg/L	EPA 200.7	0.1 mg/L	4/5/21	MBN	N/A
Manganese	0.0042 mg/L	EPA 200.8	0.0008 mg/L	4/5/21	IPC	0.05

Abbreviations/ References:

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MCL = Maximum Contaminant Level per The EPA
mg/L = Milligrams Per Liter or PPM
ug/L = Micrograms Per Liter or PPB
mpn/100 mls = Most Probable Number Index/ 100 mls
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Analytical Results

TASK NO: 210401063

Report To: Linda Dibble

Company: Alberts Water/Wastewater Specialists, Inc.
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Bill To: Accounts Payable

Company: Alberts Water/Wastewater Specialists,
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Task No.: 210401063
Client PO:
Client Project:

Date Received: 4/1/21
Date Reported: 4/8/21
Matrix: Water - Drinking

Customer Sample ID Raw - 007 - Well 7
Sample Date/Time: 4/1/21 1:43 PM
Lab Number: 210401063-07

Test	Result	Method	ML	Date Analyzed	Analyzed By	MCL
<u>Total</u>						
Iron	0.022 mg/L	EPA 200.7	0.005 mg/L	4/5/21	MBN	0.3
Sodium	246.0 mg/L	EPA 200.7	0.1 mg/L	4/5/21	MBN	N/A
Manganese	0.0031 mg/L	EPA 200.8	0.0008 mg/L	4/5/21	IPC	0.05

Abbreviations/ References:

ML = Minimum Level = LRL = RL
MCL = Maximum Contaminant Level per The EPA
mg/L = Milligrams Per Liter or PPM
ug/L = Micrograms Per Liter or PPB
mpn/100 mls = Most Probable Number Index/ 100 mls
Date Analyzed = Date Test Completed



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10411 Heinz Way / Commerce City, CO 80640 / 303-659-2313
Mailing Address: P.O. Box 507 / Brighton, CO 80601-0507

Analytical Results

TASK NO: 210330046

Report To: Linda Dibble

Company: Alberts Water/Wastewater Specialists, Inc.
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Bill To: Accounts Payable

Company: Alberts Water/Wastewater Specialists
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Task No.: 210330046
Client PO:
Client Project: Creekside South Estates HOA
CO0101188

Date Received: 3/30/21
Date Reported: 4/6/21
Matrix: Water - Drinking

Customer Sample ID Raw - 008 - Well 8
Sample Date/Time: 3/30/21 11:48 AM
Lab Number: 210330046-04

Test	Result	Method	ML	Date Analyzed	Analyzed By	MCL
<u>Total</u>						
Iron	0.033 mg/L	EPA 200.7	0.005 mg/L	4/1/21	MBN	0.3
Sodium	206.2 mg/L	EPA 200.7	0.1 mg/L	4/1/21	MBN	N/A
Manganese	0.0029 mg/L	EPA 200.8	0.0008 mg/L	4/1/21	IPC	0.05

Abbreviations/ References:

ML = Minimum Level = LRL = RL
MCL = Maximum Contaminant Level per The EPA
mg/L = Milligrams Per Liter or PPM
ug/L = Micrograms Per Liter or PPB
mpn/100 mls = Most Probable Number Index/ 100 mls
Date Analyzed = Date Test Completed



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Mailing Address: P.O. Box 507 / Brighton, CO 80601-0507

Analytical Results

TASK NO: 210401063

Report To: Linda Dibble

Company: Alberts Water/Wastewater Specialists, Inc.
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Bill To: Accounts Payable

Company: Alberts Water/Wastewater Specialists,
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Task No.: 210401063
Client PO:
Client Project:

Date Received: 4/1/21
Date Reported: 4/8/21
Matrix: Water - Drinking

Customer Sample ID Raw - 009 - Well 9
Sample Date/Time: 4/1/21 8:15 AM
Lab Number: 210401063-01

Test	Result	Method	ML	Date Analyzed	Analyzed By	MCL
<u>Total</u>						
Iron	0.043 mg/L	EPA 200.7	0.005 mg/L	4/5/21	MBN	0.3
Sodium	264.2 mg/L	EPA 200.7	0.1 mg/L	4/5/21	MBN	N/A
Manganese	0.0067 mg/L	EPA 200.8	0.0008 mg/L	4/5/21	IPC	0.05

Abbreviations/ References:

ML = Minimum Level = LRL = RL
MCL = Maximum Contaminant Level per The EPA
mg/L = Milligrams Per Liter or PPM
ug/L = Micrograms Per Liter or PPB
mpn/100 mls = Most Probable Number Index/ 100 mls
Date Analyzed = Date Test Completed



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Mailing Address: P.O. Box 507 / Brighton, CO 80601-0507

Analytical Results

TASK NO: 210330046

Report To: Linda Dibble

Company: Alberts Water/Wastewater Specialists, Inc.
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Bill To: Accounts Payable

Company: Alberts Water/Wastewater Specialists
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Task No.: 210330046
Client PO:
Client Project: Creekside South Estates HOA
CO0101188

Date Received: 3/30/21
Date Reported: 4/6/21
Matrix: Water - Drinking

Customer Sample ID Raw - 010 - Well 10
Sample Date/Time: 3/30/21 12:50 PM
Lab Number: 210330046-05

Test	Result	Method	ML	Date Analyzed	Analyzed By	MCL
<u>Total</u>						
Iron	0.094 mg/L	EPA 200.7	0.005 mg/L	4/1/21	MBN	0.3
Sodium	296.6 mg/L	EPA 200.7	0.1 mg/L	4/1/21	MBN	N/A
Manganese	0.0069 mg/L	EPA 200.8	0.0008 mg/L	4/1/21	IPC	0.05

Abbreviations/ References:

ML = Minimum Level = LRL = RL
MCL = Maximum Contaminant Level per The EPA
mg/L = Milligrams Per Liter or PPM
ug/L = Micrograms Per Liter or PPB
mpn/100 mls = Most Probable Number Index/ 100 mls
Date Analyzed = Date Test Completed



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Mailing Address: P.O. Box 507 / Brighton, CO 80601-0507

Analytical Results

TASK NO: 210401063

Report To: Linda Dibble

Company: Alberts Water/Wastewater Specialists, Inc.
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Bill To: Accounts Payable

Company: Alberts Water/Wastewater Specialists,
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Task No.: 210401063
Client PO:
Client Project:

Date Received: 4/1/21
Date Reported: 4/8/21
Matrix: Water - Drinking

Customer Sample ID Raw - 011 - Well 11
Sample Date/Time: 4/1/21 12:37 PM
Lab Number: 210401063-06

Test	Result	Method	ML	Date Analyzed	Analyzed By	MCL
<u>Total</u>						
Iron	0.112 mg/L	EPA 200.7	0.005 mg/L	4/5/21	MBN	0.3
Sodium	257.7 mg/L	EPA 200.7	0.1 mg/L	4/5/21	MBN	N/A
Manganese	0.0116 mg/L	EPA 200.8	0.0008 mg/L	4/5/21	IPC	0.05

Abbreviations/ References:

ML = Minimum Level = LRL = RL
MCL = Maximum Contaminant Level per The EPA
mg/L = Milligrams Per Liter or PPM
ug/L = Micrograms Per Liter or PPB
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Analytical Results

TASK NO: 210401063

Report To: Linda Dibble

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425 John Deere Drive
Suite #5
Fort Collins CO 80524

Bill To: Accounts Payable

Company: Alberts Water/Wastewater Specialists,
425 John Deere Drive
Suite #5
Fort Collins CO 80524

Task No.: 210401063
Client PO:
Client Project:

Date Received: 4/1/21
Date Reported: 4/8/21
Matrix: Water - Drinking

Customer Sample ID Raw - 012 - Well 12
Sample Date/Time: 4/1/21 9:09 AM
Lab Number: 210401063-02

Test	Result	Method	ML	Date Analyzed	Analyzed By	MCL
<i>Total</i>						
Iron	0.154 mg/L	EPA 200.7	0.005 mg/L	4/5/21	MBN	0.3
Sodium	235.9 mg/L	EPA 200.7	0.1 mg/L	4/5/21	MBN	N/A
Manganese	0.0651 mg/L	EPA 200.8	0.0008 mg/L	4/5/21	IPC	0.05

Abbreviations/ References:

ML = Minimum Level = LRL = RL
MCL = Maximum Contaminant Level per The EPA
mg/L = Milligrams Per Liter or PPM
ug/L = Micrograms Per Liter or PPB
mpn/100 mls = Most Probable Number Index/ 100 mls
Date Analyzed = Date Test Completed

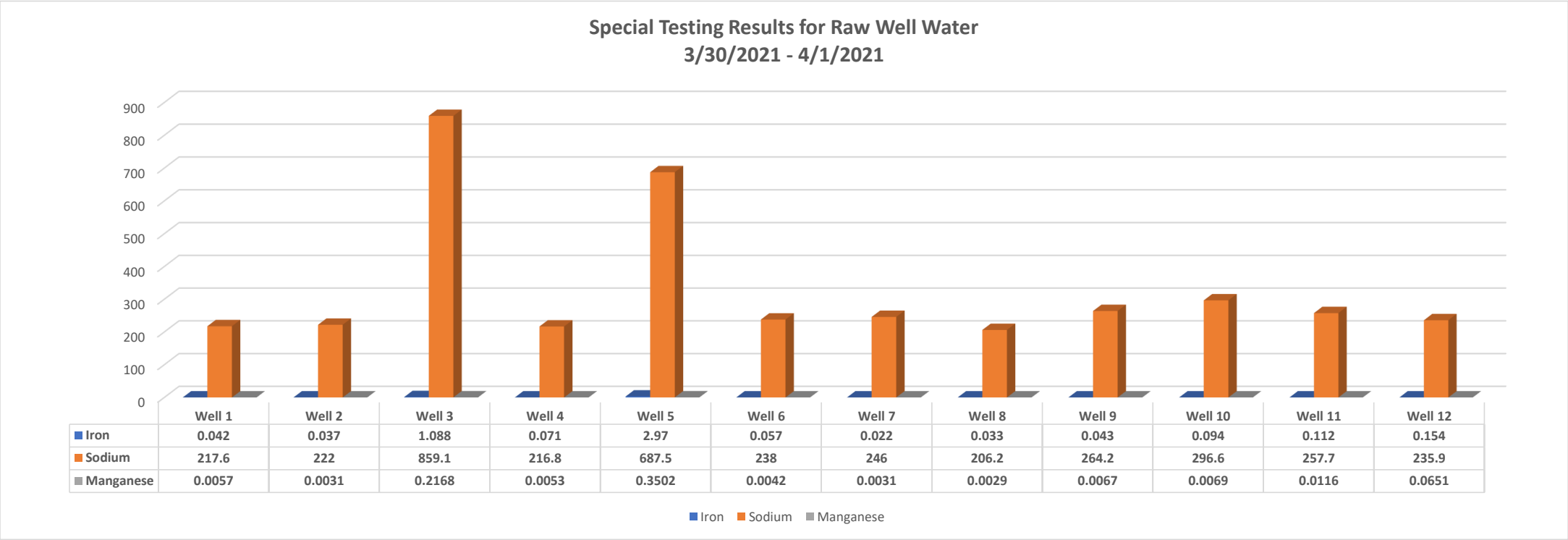


DATA APPROVED FOR RELEASE BY

10411 Heinz Way / Commerce City, CO 80640 / 303-659-2313
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Creekside South Estates_Special Testing Results for Raw Well Water_AWWS

	Well 1	Well 2	Well 3	Well 4	Well 5	Well 6	Well 7	Well 8	Well 9	Well 10	Well 11	Well 12
Iron	0.042	0.037	1.088	0.071	2.97	0.057	0.022	0.033	0.043	0.094	0.112	0.154
Sodium	217.6	222	859.1	216.8	687.5	238	246	206.2	264.2	296.6	257.7	235.9
Manganese	0.0057	0.0031	0.2168	0.0053	0.3502	0.0042	0.0031	0.0029	0.0067	0.0069	0.0116	0.0651



CREEKSIDE SOUTH ESTATES METRO DISTRICT 2021 Drinking Water Quality Report

Covering Data For Calendar Year 2020

Public Water System ID: CO0101188

Esta es información importante. Si no la pueden leer, necesitan que alguien se la traduzca.

We are pleased to present to you this year's water quality report. Our constant goal is to provide you with a safe and dependable supply of drinking water. Please contact HOPE DIBBLE at 970-494-1610 with any questions or for public participation opportunities that may affect water quality.

General Information

All drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline (1-800-426-4791) or by visiting epa.gov/ground-water-and-drinking-water.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immunocompromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV-AIDS or other immune system disorders, some elderly, and infants can be particularly at risk of infections. These people should seek advice about drinking water from their health care providers. For more information about contaminants and potential health effects, or to receive a copy of the U.S. Environmental Protection Agency (EPA) and the U.S. Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and microbiological contaminants call the EPA Safe Drinking Water Hotline at (1-800-426-4791).

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity. Contaminants that may be present in source water include:

- Microbial contaminants:** viruses and bacteria that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- Inorganic contaminants:** salts and metals, which can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- Pesticides and herbicides:** may come from a variety of sources, such as agriculture, urban storm water runoff, and residential uses.
- Radioactive contaminants:** can be naturally occurring or be the result of oil and gas production and mining activities.
- Organic chemical contaminants:** including synthetic and volatile organic chemicals, which are byproducts of industrial processes and petroleum production, and also may come from gas stations, urban storm water runoff, and septic systems.

In order to ensure that tap water is safe to drink, the Colorado Department of Public Health and Environment prescribes

regulations limiting the amount of certain contaminants in water provided by public water systems. The Food and Drug Administration regulations establish limits for contaminants in bottled water that must provide the same protection for public health.

Lead in Drinking Water

If present, elevated levels of lead can cause serious health problems (especially for pregnant women and young children). It is possible that lead levels at your home may be higher than other homes in the community as a result of materials used in your home's plumbing. If you are concerned about lead in your water, you may wish to have your water tested. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. Additional information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline (1-800-426-4791) or at epa.gov/safewater/lead.

Source Water Assessment and Protection (SWAP)

The Colorado Department of Public Health and Environment may have provided us with a Source Water Assessment Report for our water supply. For general information or to obtain a copy of the report please visit wqcdcompliance.com/ccr. The report is located under "Guidance: Source Water Assessment Reports". Search the table using 101188, CREEKSIDE SOUTH ESTATES METRO DISTRICT, or by contacting VANESSA MANCILL at 970-494-1610. The Source Water Assessment Report provides a screening-level evaluation of potential contamination that could occur. It does not mean that the contamination has or will occur. We can use this information to evaluate the need to improve our current water treatment capabilities and prepare for future contamination threats. This can help us ensure that quality finished water is delivered to your homes. In addition, the source water assessment results provide a starting point for developing a source water protection plan. Potential sources of contamination in our source water area are listed on the next page.

Please contact us to learn more about what you can do to help protect your drinking water sources, any questions about the Drinking Water Quality Report, to learn more about our system, or to attend scheduled public meetings. We want you, our valued customers, to be informed about the services we provide and the quality water we deliver to you every day.

Our Water Sources

<u>Sources (Water Type - Source Type)</u>	<u>Potential Source(s) of Contamination</u>
WELL NO 2 (Groundwater-Well) WELL NO 5 (Groundwater-Well) WELL NO 6 (Groundwater-Well) WELL NO 8 (Groundwater-Well) WELL NO 9 (Groundwater-Well) WELL NO 10 (Groundwater-Well) WELL NO 11 (Groundwater-Well) WELL NO 12 (Groundwater-Well) WELL NO 1 (Groundwater-Well) WELL NO 3 (Groundwater-Well) WELL NO 4 (Groundwater-Well) WELL NO 7 (Groundwater-Well)	<p>There is no SWAP report, please contact VANESSA MANCILL at 970-494-1610 with questions regarding potential sources of contamination.</p>

Terms and Abbreviations

- **Maximum Contaminant Level (MCL)** – The highest level of a contaminant allowed in drinking water.
- **Treatment Technique (TT)** – A required process intended to reduce the level of a contaminant in drinking water.
- **Health-Based** – A violation of either a MCL or TT.
- **Non-Health-Based** – A violation that is not a MCL or TT.
- **Action Level (AL)** – The concentration of a contaminant which, if exceeded, triggers treatment and other regulatory requirements.
- **Maximum Residual Disinfectant Level (MRDL)** – The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- **Maximum Contaminant Level Goal (MCLG)** – The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **Maximum Residual Disinfectant Level Goal (MRDLG)** – The level of a drinking water disinfectant, below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- **Violation (No Abbreviation)** – Failure to meet a Colorado Primary Drinking Water Regulation.
- **Formal Enforcement Action (No Abbreviation)** – Escalated action taken by the State (due to the risk to public health, or number or severity of violations) to bring a non-compliant water system back into compliance.
- **Variance and Exemptions (V/E)** – Department permission not to meet a MCL or treatment technique under certain conditions.
- **Gross Alpha (No Abbreviation)** – Gross alpha particle activity compliance value. It includes radium-226, but excludes radon 222, and uranium.
- **Picocuries per liter (pCi/L)** – Measure of the radioactivity in water.
- **Nephelometric Turbidity Unit (NTU)** – Measure of the clarity or cloudiness of water. Turbidity in excess of 5 NTU is just noticeable to the typical person.
- **Compliance Value (No Abbreviation)** – Single or calculated value used to determine if regulatory contaminant level (e.g. MCL) is met. Examples of calculated values are the 90th Percentile, Running Annual Average (RAA) and Locational Running Annual Average (LRAA).
- **Average (x-bar)** – Typical value.
- **Range (R)** – Lowest value to the highest value.
- **Sample Size (n)** – Number or count of values (i.e. number of water samples collected).
- **Parts per million = Milligrams per liter (ppm = mg/L)** – One part per million corresponds to one minute in two years or a single penny in \$10,000.
- **Parts per billion = Micrograms per liter (ppb = ug/L)** – One part per billion corresponds to one minute in 2,000 years, or a single penny in \$10,000,000.
- **Not Applicable (N/A)** – Does not apply or not available.
- **Level 1 Assessment** – A study of the water system to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system.

- **Level 2 Assessment** – A very detailed study of the water system to identify potential problems and determine (if possible) why an E. coli MCL violation has occurred and/or why total coliform bacteria have been found in our water system on multiple occasions.

Detected Contaminants

CREEKSIDE SOUTH ESTATES METRO DISTRICT routinely monitors for contaminants in your drinking water according to Federal and State laws. The following table(s) show all detections found in the period of January 1 to December 31, 2020 unless otherwise noted. The State of Colorado requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year, or the system is not considered vulnerable to this type of contamination. Therefore, some of our data, though representative, may be more than one year old. Violations and Formal Enforcement Actions, if any, are reported in the next section of this report.

Note: Only detected contaminants sampled within the last 5 years appear in this report. If no tables appear in this section then no contaminants were detected in the last round of monitoring.

Disinfectants Sampled in the Distribution System TT Requirement: At least 95% of samples per period (month or quarter) must be at least 0.2 ppm <u>OR</u> If sample size is less than 40 no more than 1 sample is below 0.2 ppm Typical Sources: Water additive used to control microbes						
Disinfectant Name	Time Period	Results	Number of Samples Below Level	Sample Size	TT Violation	MRDL
Chlorine	December, 2020	<u>Lowest period</u> percentage of samples meeting TT requirement: 100%	0	15	No	4.0 ppm

Lead and Copper Sampled in the Distribution System								
Contaminant Name	Time Period	90 th Percentile	Sample Size	Unit of Measure	90 th Percentile AL	Sample Sites Above AL	90 th Percentile AL Exceedance	Typical Sources
Copper	09/07/2020 to 09/14/2020	0.39	5	ppm	1.3	0	No	Corrosion of household plumbing systems; Erosion of natural deposits
Lead	09/07/2020 to 09/14/2020	0.5	5	ppb	15	0	No	Corrosion of household plumbing systems; Erosion of natural deposits

Disinfection Byproducts Sampled in the Distribution System									
Name	Year	Average	Range Low – High	Sample Size	Unit of Measure	MCL	MCLG	MCL Violation	Typical Sources
Total Trihalomethanes (TTHM)	2019	2.8	2.8 to 2.8	1	ppb	80	N/A	No	Byproduct of drinking water disinfection

Radionuclides Sampled at the Entry Point to the Distribution System									
Contaminant Name	Year	Average	Range Low – High	Sample Size	Unit of Measure	MCL	MCLG	MCL Violation	Typical Sources
Gross Alpha	2020	2.6	2.6 to 2.6	1	pCi/L	15	0	No	Erosion of natural deposits
Combined Radium	2020	1.4	1.4 to 1.4	1	pCi/L	5	0	No	Erosion of natural deposits
Gross Beta Particle Activity	2017	1	0 to 2	2	pCi/L*	50	0	No	Decay of natural and man-made deposits
*The MCL for Gross Beta Particle Activity is 4 mrem/year. Since there is no simple conversion between mrem/year and pCi/L EPA considers 50 pCi/L to be the level of concern for Gross Beta Particle Activity.									

Inorganic Contaminants Sampled at the Entry Point to the Distribution System									
Contaminant Name	Year	Average	Range Low – High	Sample Size	Unit of Measure	MCL	MCLG	MCL Violation	Typical Sources
Arsenic	2020	6.8	2 to 15	10	ppb	10	0	No	Erosion of natural deposits; runoff from orchards; runoff from glass and electronics production wastes
Barium	2020	0.03	0.01 to 0.04	8	ppm	2	2	No	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits
Chromium	2020	5.13	3 to 8	8	ppb	100	100	No	Discharge from steel and pulp mills; erosion of natural deposits
Fluoride	2020	1.69	0.94 to 2.01	8	ppm	4	4	No	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories
Nitrate	2020	0.02	0 to 0.2	13	ppm	10	10	No	Runoff from fertilizer use; leaching from septic tanks, sewage; erosion of

Inorganic Contaminants Sampled at the Entry Point to the Distribution System

Contaminant Name	Year	Average	Range Low – High	Sample Size	Unit of Measure	MCL	MCLG	MCL Violation	Typical Sources
									natural deposits
Selenium	2020	3.5	1 to 8	8	ppb	50	50	No	Discharge from petroleum and metal refineries; erosion of natural deposits; discharge from mines

Arsenic: while your drinking water meets the EPA's standard for arsenic, it does contain low levels of arsenic. The EPA's standard balances the current understanding of arsenic's possible health effects against the costs of removing arsenic from drinking water. The EPA continues to research the health effects of low levels of arsenic, which is a mineral known to cause cancer in humans at high concentrations and is linked to other health effects such as skin damage and circulatory problems.

Synthetic Organic Contaminants Sampled at the Entry Point to the Distribution System

Contaminant Name	Year	Average	Range Low – High	Sample Size	Unit of Measure	MCL	MCLG	MCL Violation	Typical Sources
Di(2-ethylhexyl) phthalate	2020	0.25	0 to 1.7	13	ppb	6	0	No	Discharge from rubber and chemical factories

Volatile Organic Contaminants Sampled at the Entry Point to the Distribution System

Contaminant Name	Year	Average	Range Low – High	Sample Size	Unit of Measure	MCL	MCLG	MCL Violation	Typical Sources
Toluene	2020	0	0 to 0	22	ppm	1	1	No	Discharge from petroleum factories

Secondary Contaminants**

**Secondary standards are non-enforceable guidelines for contaminants that may cause cosmetic effects (such as skin, or tooth discoloration) or aesthetic effects (such as taste, odor, or color) in drinking water.

Contaminant Name	Year	Average	Range Low – High	Sample Size	Unit of Measure	Secondary Standard
Sodium	2020	305.88	225 to 753	8	ppm	N/A

Violations, Significant Deficiencies, and Formal Enforcement Actions

Non-Health-Based Violations		
These violations do not usually mean that there was a problem with the water quality. If there had been, we would have notified you immediately. We missed collecting a sample (water quality is unknown), we reported the sample result after the due date, or we did not complete a report/notice by the required date.		
Name	Description	Time Period
PUBLIC NOTICE	FAILURE TO NOTIFY THE PUBLIC/CONSUMERS	09/10/2018 – 06/30/2020
E. COLI	FAILURE TO MONITOR AND/OR REPORT	07/30/2017 – 04/26/2021
E. COLI	FAILURE TO MONITOR AND/OR REPORT	07/02/2017 – 04/26/2021
E. COLI	FAILURE TO MONITOR AND/OR REPORT	07/26/2020 - 08/30/2020
CHLORINE	FAILURE TO MONITOR AND/OR REPORT	07/01/2020 - 07/31/2020
CHLORINE	FAILURE TO MONITOR AND/OR REPORT	07/01/2020 - 07/31/2020
Additional Violation Information		
Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.		
Describe the steps taken to resolve the violation(s), and the anticipated resolution date:		
<p>The Public Notice Violation: This public notice violation was closed on 6/30/2020 with the submission of Creekside's 2020 CCR. This violation was issued for not giving public notification on or before September 9, 2018 for two violations, R540 and R212, cited as a result of an August 10, 2017 sanitary survey inspection. The violations themselves were both remedied and closed before 2020, but the PN violation was open in 2020, so we are required to explain this here. The full description of these violations were given in last year's CCR and explanation was given as to what was done to correct them. The public notice part was satisfied 6/30/2020.</p> <p>The First E. Coli Violation: We were required to collect and test 2 E. COLI samples from July 28, 2017 to July 29, 2017 at Facility ID 006, Well No. 6. We only tested 1 sample. Therefore, a violation for Failure to Monitor or Timely Report was issued that required Public Notification. We failed to give that Public Notice until we did so with the delivery of last year's CCR on 6/30/2020. At that time, the public notice part of the violation was resolved. However, the E. Coli Violation remained open until the E. Coli sample was taken at the raw source at Facility ID 006 and the results were submitted to the Department on 4/20/2021. This violation was returned to compliance on April 26, 2021.</p> <p>The Second E. Coli Violation: We were required to collect and test 7 E. COLI samples from June 30, 2017 to July 1, 2017 at Facility IDs 002, 003, 004, 007, 009, 010, and 012 (Wells 2,3,4,7,9,10,ans 12,respectively) . This was not done and a violation for Failure to Monitor or Timely Report was issued that required Public Notification. We failed to give that Public Notice until we did so with the delivery of last year's CCR on 6/30/2020. At that time, the public notice part of the violation was resolved. However, the E. Coli Violation remained open until the E. Coli sample s were taken at the raw source at Facility IDs 002, 003, 004, 007, 009, 010, and 012, and the results were submitted to the Department on 4/20/2021. This violation was returned to compliance on April 26, 2021.</p>		

Non-Health-Based Violations

These violations do not usually mean that there was a problem with the water quality. If there had been, we would have notified you immediately. We missed collecting a sample (water quality is unknown), we reported the sample result after the due date, or we did not complete a report/notice by the required date.

Name	Description	Time Period
<p>The Third E. Coli Violation and Two Chlorine Violations: These last three violations are all related to two Advisory letters both issued July 28, 2020. Our water system had a positive Total Coliform on Well #10 sampled 7-23-2020. We were then required to pull 4 samples to verify these results; the original site was to be repeated as well as an upstream and a downstream sample for a total of three Distribution System Chlorine Residuals and one E. Coli sample from the raw water source. This repeat sampling had a narrow window of July 24, 2020 to July 25, 2020. We failed to monitor and report these samples within this required collection period, so the violation was issued and public notification is required. We did test all four sample locations on 7-27-2020 and the system was returned to compliance when all the results were absent for Total Coliform or E. Coli.</p> <p>This CCR will serve to provide public notification for all three violations. Although this situation is not an emergency, as our customers you have a right to know what happened, what you should do, and what we are doing to correct this situation. We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. During July 24, 2020 to July 25, 2020 we did not complete all monitoring or testing for Distribution System Chlorine Residual and E. Coli and therefore cannot be sure of the drinking water quality during that time. There is nothing you need to do at this time. If a situation arises where the water is no longer safe to drink, you will be notified within 24 hours. The problem was deemed resolved by the state for the two Chlorines on 7/31/2020 and for the E. Coli on 8-30-2020. The required public notice portion of these violations will be satisfied with the distribution of this 2021 CCR no later than June 30, 2021.</p>		